

COUNTY COMMISSION-REGULAR SESSION

MARCH 16, 2015

BE IT REMEMBERED THAT:

COUNTY COMMISSION MET PURSUANT TO ADJOURNMENT IN REGULAR SESSION OF THE SULLIVAN COUNTY BOARD OF COMMISSIONERS THIS MONDAY MORNING, MARCH 16, 2015, 9:00 A.M. IN BLOUNTVILLE, TENNESSEE. PRESENT AND PRESIDING WAS HONORABLE RICHARD VENABLE, COUNTY CHAIRMAN, JEANIE GAMMON, COUNTY CLERK OF SAID BOARD OF COMMISSIONERS,

TO WIT:

The Commission was called to order by County Chairman Richard Venable. Sheriff Wayne Anderson opened the commission and Comm. Matthew Johnson gave the invocation. The pledge to the flag was led by Sheriff Anderson.

COMMISSIONERS PRESENT AND ANSWERING ROLL WERE AS FOLLOWS:

MARK BOWERY	DARLENE CALTON
MICHAEL B COLE	JOHN CRAWFORD
JOHN GARDNER	SHERRY GREENE GRUBB
ANDY HARE	TERRY HARKLEROAD
MACK HARR	JOE HERRON
BAXTER HOOD	DENNIS L HOUSER
MATTHEW JOHNSON	BILL KILGORE
KIT MCGLOTHLIN	RANDY MORRELL
BOB NEAL	BOBBY RUSSELL, JR.
CHERYL RUSSELL	PATRICK W SHULL
ANGIE STANLEY	MARK VANCE
R. BOB WHITE	

23 PRESENT 1 ABSENT (ABSENT- WILLIAMS)

The following pages indicates the action taken by the Commission on re-zoning requests, approval of notary applications and personal surety bonds, motions, resolutions and other matters subject to the approval of the Board of Commissioners.

Motion was made by Comm. Morrell and seconded by Comm. Harkleroad to approve the minutes of the January 20, 2015 Regular Session. Said motion was approved by voice vote.

SULLIVAN COUNTY BOARD OF COMMISSIONERS

Confirmation of Appointment

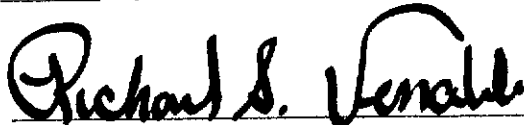
Whereas in accordance with Tennessee Code Annotated § 13-7-106, as duly adopted by Sullivan County, Tennessee, the County Legislative Body has the authority to appoint members to the Board of Zoning Appeals;

Now therefore, the Sullivan County Board of Commissioners hereby do confirm the following appointment(s) as set below:

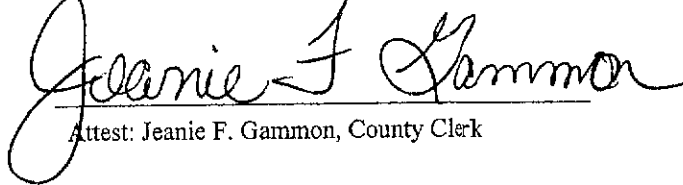
Sullivan County Board of Zoning Appeals

Mr. Jerry S. Johnson
426 Harding Road
Kingsport, TN 37663
Term ends: September 2018

Approved and confirmed this 16th day of March 2015.



Richard S. Venable, County Mayor



Attest: Jeanie F. Gammon, County Clerk

Commission Action:

- Approved by Roll Call Vote
- Approved by Voice Vote
- Rejected on Vote

AYE	NAY	PASS	ABSENT
23			1

PUBLIC COMMENTS

NONE

**PRESENTATION WAS MADE BY THE SULLIVAN COUNTY EXTENSION
OFFICE**

**PRESENTATION WAS MADE BY AMBRE TORBETT TO STACY IVESTER
FOR HIS SERVICE ON THE SULLIVAN COUNTY REGIONAL PLANNING
COMMISSION**

000838

SULLIVAN COUNTY CLERK
JEANIE GAMMON COUNTY CLERK
3258 HIGHWAY 126 SUITE 101
BLOUNTVILLE TN 37617
Telephone 423-323-6428
Fax 423-279-2725

Notaries to be elected March 16, 2015

MARY JANE ALLEY	TINA O. ISON
JIM ALLEY SR.	LYNN S. JAMES
WILLIAM C. ARGABRITE	PENNY M. JENKINS
ANDREA KAY ASKEA	CRYSTAL GAIL JOHNSON
GARY ALMONY BAGNALL	ANISSA I KITTRELL
REBECCA K. BARKER	MELINDA LAIL
KIMBERLY NICHOLE BARNES	CARMEN MICHELLE LAMBERT
MARGARET C. BEAR	KIMBERLY L LEONARD
CRISSY BEBBER	TINA RENEE LEONARD
JOHN S. BINGHAM	TAMMY M. LETTERMAN
DEIRDRE L BLEVINS	SUSAN K LLOYD
JASON COLE BOOHER	TERRY R. MCKNIGHT
JONATHAN D BROWN	SHERI LEONARD MCRAE
EILEEN G BURKE	RICHARD L MEADOWS
FRANK A. BURNETTE	HAKIM MERRILL
JUDY CAMPBELL	RHONDA KAYE MILLER
MICHELLE L CAMPBELL	KAREN B MILLS
ANN MARIE CARRIER	BRIGETTE MICHELE MINNICK
J. RICHARD CARROLL	EVELYN MINTON
JOY L. CARTER	EDGAR G. MOODY
PATRICE CASTLE	MICHAEL R. MUNSEY
ANGELA CHRISTIAN	E. RHEA NEWLAND
SHIRLEY A. CHURCHWELL	DIANA Y PARNELL
RICHARD ANDREW CLARK	JENNY F. PENIX
MITCHELL LOUIS CLARK	RUSSELL JOSEPH RICHARD
THOMAS M. COLE JR.	JOY F. ROBERTS
ANGIE COWDEN	SHARON A ROGERS
RICHARD M. CURRIE JR.	GRETCHEN COVINGTON SANDERS
FREIDA KAYE DEADERICK	DAVID BRUCE SHINE
PAULA DIANE DENTON	FRANK L. SLAUGHTER JR.
ALAN B. DODSON	SUSAN K. SMITH
SHERRY D. DOUGHERTY	ROBYN LYNNE SPROLES
SHARON K. DURNIN	TINA S. STACY
JULIE LEE DYKES	ASHLEY STEWART
REGINA CHRISTINE EDWARDS	DANIEL P. STREET
CATHERINE MARIE FELTY	DELLA ELAINE STURGILL
REBECCA DAWN FLANARY-CROSS	WHITNEY PAUL TAYLOR
JANE T. FLETCHER	KAREN L TAYLOR
MARLENE B. FOSTER	STEPHEN TIPTON
EDWARD GILLIAM	LISA C. WHITE
ANDREW JAMES GLOVER	SHERIN STORM WHITFIELD
NANCY ANN GOBER	VICKI A. WHITMIRE

SULLIVAN COUNTY CLERK
 JEANIE GAMMON COUNTY CLERK
 3258 HIGHWAY 126 SUITE 101
 BLOUNTVILLE TN 37617
 Telephone 423-323-6428
 Fax 423-279-2725

Notaries to be elected March 16, 2015

WILLIAM L HARRIS
 KATHY D HARRISON
 JESSICA HICKS
 LISA MARIE HINKLE
 ALLYN HOOD
 MICHELLE DAWN HUGHES

S. PAIGE WILLIAMS
 ALLISON N. WILLIAMS
 MARY R. WILSON
 TERESA C. WORLEY
 DAVID G WRIGHT
 ANDREA D. WYATT

PERSONAL SURETY
 MERCHANTS 41331139E \$25,000
 STATE FARM
 J. RICHARD CARROLL
 ROY MATTHEWS
 VAN DOBBINS
 ANDREW JAMES GLOVER
 J. MICHAEL NIDIFFER
 J. BRENT ROSWALL
 LIBERTY MUTUAL 6756907-0000
 MICHELLE TANKERSLEY
 JUDA NUCHOLS
 LESLIE MANIS
 BILLIE J. MINTON
 10,000.00

UPON MOTION MADE BY COMM. WHITE AND SECONDED BY COMM. HARLKEROAD
 TO APPROVE THE NOTARY APPLICATIONS HEREOF, SAID MOTION WAS APPROVED BY ROLL
 CALL VOTE OF THE COMMISSION. 23 AYE, 1 ABSENT.

000840

STATE OF TENNESSEE
COUNTY OF SULLIVAN

APPROVAL OF NOTARY
SURETY BONDS

March 13, 2015

NAME OF NOTARY
Judy C. Blalock

PERSONAL SURETY
William H. McKamey

PERSONAL SURETY
William R. Hodge

UPON MOTION MADE BY COMM. WHITE AND SECONDED BY COMM. HARLKEROAD
TO APPROVE THE NOTARY BONDS OF THE ABOVE NAMED INDIVIDUALS, SAID MOTION WAS
APPROVED BY ROLL CALL VOTE OF THE COMMISSION. 23 AYE, 1 ABSENT

000842

HE COMMN.

Resolving Reg. No. 1 2 3 4

Resolutions No. 1 2 3 4 5 6 7 8

MEMBERS	Aye	Nay	Aye	Nay	Aye	Nay	Aye	Nay	Aye	Nay	Aye	Nay	Aye	Nay	Aye	Nay	Aye	Nay
Herron	✓		✓		✓								✓					
Hood	✓		✓		✓								✓					
Hauser	✓		✓		✓								✓					
Johnson	✓		✓		✓								✓					
Kilgore	✓		✓		✓								✓					
Klothlin	✓		✓		✓								✓					
Marrell	✓		✓		✓								✓					
Neal	✓		✓		A								✓					
Russell	✓		✓		✓								✓					
Russell	✓		✓		✓								✓					
Shull	✓		✓		✓								✓					
Stanley	✓		✓		✓								✓					
Vance	✓		✓		✓								✓					
White	✓		✓		✓								✓					
Williams	A		A		A		A		A		A		A		A		A	
Bowery	✓		✓		✓								✓					
Calton	✓		✓		✓								✓					
Cole	✓		✓		✓								✓					
Lawford	✓		✓		✓								✓					
Laidner	✓		✓		✓								✓					
Shulle	✓		✓		✓								✓					
Hare	✓		✓		✓								✓					
Wampler	✓		✓		✓								✓					
Hare	✓		✓		✓								✓					
23 Aye 22 Aye 22 Aye 23 Aye																		
1 Abs. 1 Nay 2 Abs 1 Abs																		
1 Abs																		

PETITION TO SULLIVAN COUNTY FOR REZONING

A request for rezoning is made by the person named below; said request to go before the Bristol Regional Planning Commission for recommendation to the Sullivan County Board of Commissioners.

<p>Property Owner: <u>Paul A & Phyliss P Morrell</u></p> <p>Address: <u>408 Robin Road</u> <u>Bristol, TN 37620</u></p> <p>Phone <u>423-764-4114</u> Date of Request <u>12/12/2014</u></p> <p>Property Located in <u>01</u> Civil District</p> <p><u>Wiley E Webb</u> Agent Signature of Applicant <u>WILEY E WEBB TR AGENT</u></p>	<p><u>OFFICE USE ONLY</u></p> <p>Meeting Date <u>01/26/2015</u> Time <u>6:00 PM</u></p> <p>Place <u>104 8th Street, Easley Annex Bldg</u></p> <hr/> <p>Planning Commission Approved <input checked="" type="checkbox"/> <u>1/26/15 Bristol</u> Denied <input type="checkbox"/></p> <p>County Commission Approved <input checked="" type="checkbox"/> <u>6:00pm</u> Denied <input type="checkbox"/> <u>02-17-15 9:00am</u></p> <p>Other Roll Call <u>23 Aye, 1 Absent</u></p> <p>Final Action Date <u>03-16-15</u></p>
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PROPERTY IDENTIFICATION

Tax Map No. 055 / Group / Parcel 152.90

Zoning Map 10 Zoning District A-1 Proposed District B-3

Property Location : Hwy 421

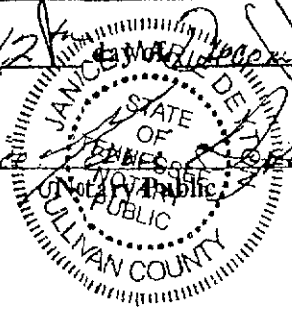
Purpose of Rezoning: "To comply with current zoning ordinances for auto repair shop and to prepare for sale of property."

The undersigned, being duly sworn, hereby acknowledges that the information provided in this petition to Sullivan County for Rezoning is true and correct to the best of my information, knowledge and belief.

Wiley E Webb

SWORN TO AND SUBSCRIBED before me this 12/14/2014 at Bristol, Tennessee, 2014.

My Commission Expires: 8/22/2017



12/14/14 #2000845

PETITION TO SULLIVAN COUNTY FOR REZONING

A request for rezoning is made by the person named below; said request to go before the Sullivan County Regional Planning Commission for recommendation to the Sullivan County Board of Commissioners.

<p>Property Owner: <u>Barry & Julie Bowers</u></p> <p>Address: <u>139 W Central</u> <u>Bristol, TN 37620</u></p> <p>Phone <u>423-647-6488</u> Date of Request <u>12/15/2014</u></p> <p>Property Located in <u>05</u> Civil District</p> <p><u>Julie Bowers</u> Signature of Applicant <u>Julie Bowers</u></p>	<p><u>OFFICE USE ONLY</u></p> <p>Meeting Date <u>01/20/2015</u> Time <u>6:00 PM</u></p> <p>Place <u>Historic Blountville Courthouse</u></p> <hr/> <p>Planning Commission Approved <input checked="" type="checkbox"/> <u>01-20-2014</u> Denied <input type="checkbox"/></p> <p>County Commission Approved <input checked="" type="checkbox"/> <u>02/17/2014</u> Denied <input type="checkbox"/></p> <p>Other <u>Roll Call 22 Aye, 1 Nay, 1 Absent</u></p> <p>Final Action Date <u>03-16-15</u></p>
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PROPERTY IDENTIFICATION

Tax Map No. 065K / Group B / Parcel 012.00

Zoning Map 17 Zoning District A-1 Proposed District B-1

Property Location : 511 Hwy 75 (Business to locate behind home @ 513), Blountville, TN 37617

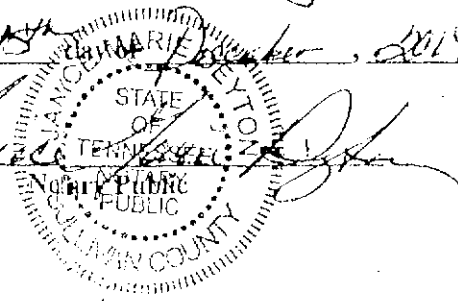
Purpose of Rezoning: "To establish pet grooming business/service open to public. To include neither veterinary nor animal boarding services. Tues-Sat from 8:00 am - 5:00 pm or variable."

The undersigned, being duly sworn, hereby acknowledges that the information provided in this petition to Sullivan County for Rezoning is true and correct to the best of my information, knowledge and belief.

Julie Bowers

SWORN TO AND SUBSCRIBED before me this 15th day of December, 2014

My Commission Expires: 8/22/2017



PETITION TO SULLIVAN COUNTY FOR REZONING

A request for rezoning is made by the person named below; said request to go before the Sullivan County Regional Planning Commission for recommendation to the Sullivan County Board of Commissioners.

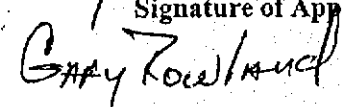
Property Owner: Gary L Rowland

Address: 309 Southwood Drive
Kingsport, TN 37664

Phone 423-392-1140 Date of Request 12/15/2014

Property Located in 05 Civil District


Signature of Applicant



OFFICE USE ONLY

Meeting Date 01/20/2015 Time 6:00 PM

Place Historic Blountville Courthouse

Planning Commission Approved ✓
Denied _____

County Commission Approved X
Denied _____

Other Roll Call 22 Aye, 2 Absent

Final Action Date 03-16-15

PROPERTY IDENTIFICATION

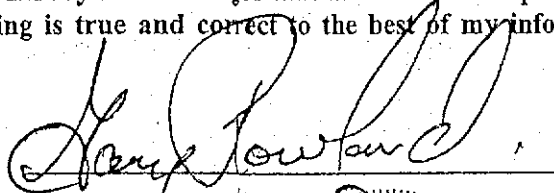
Tax Map No. 050 / Group _____ / Parcel 130.00

Zoning Map 8 Zoning District A-1 Proposed District PBD-3

Property Location : Isley Road

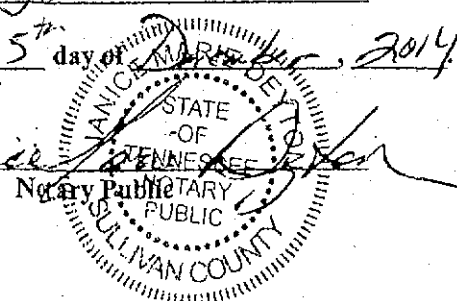
Purpose of Rezoning: "To build a barn, gazebo, pavilion and storage building for purposes of wedding venue and other special events available for the general public."

The undersigned, being duly sworn, hereby acknowledges that the information provided in this petition to Sullivan County for Rezoning is true and correct to the best of my information, knowledge and belief.



SWORN TO AND SUBSCRIBED before me this 15th day of March, 2014

My Commission Expires: 8/20/2017



RESOLUTIONS ON DOCKET FOR MARCH 16, 2015

RESOLUTIONS	ACTION
#1 AMENDMENTS TO THE ZONING RESOLUTION	APPROVED 03-16-15
#2 TO AMEND 2014-15 FY SOLID WASTE FUND BUDGET TO ACCOUNT FOR THE FUNDING OF THE USED OIL COLLECTION & RECYCLING PROGRAM GRANT FOR SULLIVAN COUNTY	APPROVED 03-16-15
#3 APPROVE AND AUTHORIZE THE MAYOR AFTER THE PASSAGE OF 20 YEARS TO RELEASE ANY AND ALL CLAIMS, LIENS AND RESTRICTIONS AGAINST FIRETRUCKS AND RESCUE TRUCKS PURCHASED WITH MONEY DONATED BY SULLIVAN COUNTY TO SULLIVAN COUNTY VOLUNTEER FIRE DEPARTMENTS AND VOLUNTEER RESCUE SQUADS	APPROVED 03-16-15
#4 ADOPT THE SULLIVAN COUNTY MULTI-JURISDICTIONAL LOCAL HAZARD MITIGATION PLAN	APPROVED 03-16-15
#5 AUTHORIZE THE PURCHASING AGENT TO ENTER INTO A LEASE PURCHASE OF A SERVER AND COMPUTERS FOR THE USE OF THE CIRCUIT COURT CLERK	APPROVED 03-16-15
#6 AMEND AND INCREASE THE CURRENT GENERAL FUND BUDGET IN THE AMOUNT OF \$7,378 FOR THE SULLIVAN COUNTY SHERIFF'S OFFICE 2014-2015 HIGHWAY SAFETY GRANT	APPROVED 03-16-15
#7 SUBMIT THE STOP GRANT RENEWAL APPLICATION, ACCEPT, AND APPROPRIATE FUNDS	APPROVED 03-16-15
#8 ACCEPT PERMANENT EASEMENT TITLE IN FEE FOR RERTENTION AREA ON STAGE ROAD IN THE OREBANK AREA	APPROVED 03-16-15
#9 AUTHORIZE THE SULLIVAN COUNTY PURCHASING AGENT TO ENTER INTO A FORTY-EIGHT (48) MONTH LEASE WITH "LEASING VENDOR" FOR SHERIFF AND JAIL VEHICLES AND EQUIPMENT	1 ST READING 03-16-15
#10 AUTHORIZE FUNDING TO ACQUIRE AND INSTALL A SOFTWARE SYSTEM FOR TRUSTEE'S OFFICE	1 ST READING 03-16-15

SULLIVAN COUNTY
BOARD OF COUNTY COMMISSIONERS



March 2015

Item	CONSENT AGENDA	Resolution
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- 2 RESOLUTION To Amend 2014-15 FY Solid Waste Fund Budget to Account for the Funding of the Used Oil Collection & Recycling Program Grant for Sullivan County** 2015-02-08

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session, amend the 2014-2015 FY Solid Waste Fund budget in the amount of \$37,400 to be funded from revenues provided by the State of Tennessee (the account codes to be assigned by the Director of Accounts & Budgets.)

- 3 RESOLUTION To Approve and Authorize the Sullivan County Mayor after the Passage of Twenty (20) Years to Release Any and All Claims, Liens and Restrictions Against Firetrucks and Rescue Trucks Purchased with Money Donated by Sullivan County to Sullivan County Volunteer Fire Departments and Volunteer Rescue Squads** 2015-02-09

NOW THEREFORE BE IT RESOLVED that upon the twenty (20) year anniversary of the signing of each Agreement, the Sullivan County Mayor is hereby authorized to release any and all claims, liens, and interest Sullivan County has in the vehicle being the subject matter of such 20 year old Agreement, and to release any and all restrictions it has on the use of such vehicle, and the respective volunteer fire department and the respective volunteer rescue squad is hereby authorized upon said release to sell, trade, encumber, pledge or dispose of its fire truck or rescue vehicle as it sees fit. The Sullivan County Mayor is hereby authorized to take any action and to sign any documents necessary to effectuate such release.

- 4 RESOLUTION TO Adopt the Sullivan County Multi-Jurisdictional Local Hazard Mitigation Plan** 2015-02-10

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session, hereby adopts the Sullivan County Multi-Jurisdictional Hazard Mitigation Plan as an official plan.

BE IT FURTHER RESOLVED that the Sullivan County Emergency Management Agency will submit on behalf of the participating municipalities the adopted Sullivan County Multi-Jurisdictional Hazard Mitigation Plan to the Federal Emergency Management Agency officials for final review and approval.

- 5 **RESOLUTION to Authorize the Purchasing Agent to Enter into a Lease Purchase of a Server and Computers for the Use of the Circuit Court Clerk** 2015-03-11
 NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session, hereby authorizes the Purchasing Agent to act on behalf of Sullivan County, to execute a 48-month lease for new HP Proliat DL380p Gen8 server and 16 Lenovo computers plus all software and installation at a total cost of \$54,397.97 to paid in equal monthly installments of \$1,332.75 over a 48-month period with a \$1 purchase price at the end of said lease.
 BE IT FURTHER RESOLVED that these monthly payments will be paid by the Circuit Court Clerk with no additional funds required to finance the lease of this system, due to the monies available through the Clerk's collection of data fees. Account codes to be assigned by the Director of Accounts and Budgets.
- 6 **RESOLUTION To Amend and Increase the current General Fund Budget in the amount of \$7,378 for the Sullivan County Sheriff's Office 2014-2015** 2015-03-12
 NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session, hereby accepts, authorizes, and appropriates the grant funds for the Sullivan County Sheriff's Office 2014-2015 Highway Safety Grant as follows:
- | | | |
|---------------|----------|------------------------|
| 54110 100 914 | \$50,024 | Source of Funding: |
| 54110 400 914 | 7,511 | 47990 000 914 \$82,344 |
| 54110 700 914 | 24,809 | |
- 7 **RESOLUTION To Submit the STOP Grant Renewal Application, Accept, and Appropriate Funds** 2015-03-13
 NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby approves Sullivan County submitting a renewal application to the State of Tennessee for the STOP Grant project with proposed funding for the 2015-2016 Fiscal Year in the amount of \$60,588 provided by Federal Grant Funds and required local matching funds in the amount of \$20,196 to be provided by Sullivan County from existing appropriations.
 BE IT RESOLVED that the County Mayor is authorized to enter into any and all agreements, assurances, and/or contracts to accept grant funds and implement this project.
 BE IT FURTHER RESOLVED that upon approval of said grant application, Sullivan County is hereby authorized to accept, appropriate, and expend said grant funds; and appropriate and expend said matching funds, not to exceed the above amounts, as required by the grant contract, using existing Account codes in the 54110 PGM-915 Budget.

8 RESOLUTION To Accept Permanent Easement Title in Fee for Retention
Area on Stage Road in the Orabank Area

2015-03-14

NOW THEREFORE BE IT RESOLVED that Sullivan County does hereby accept the easement, or title in fee if the owner prefers, for the retention area as described above, and if necessary the Sullivan County Mayor is hereby authorized to sign any documents necessary to effectuate this Resolution.

CONSENT AGENDA APPROVED 03-16-15 23 Aye, 1 Absent

Sullivan County, Tennessee
Board of County Commissioners

Item 1
No. 2015-03-00

To the Board of Sullivan County Commissioners and Richard S. Venable, Mayor of Sullivan County, meeting in Regular Session this 16th day of March, 2015.

RESOLUTION TO CONSIDER AMENDMENT(S) TO THE SULLIVAN COUNTY ZONING PLAN: ZONING MAP OR THE ZONING RESOLUTION

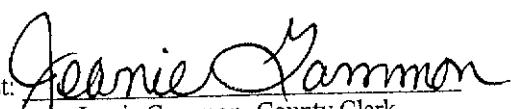
WHEREAS, the rezoning petition(s) have been duly initiated; have been before the appropriate Regional Planning Commission (recommendations enclosed); and shall receive a public hearing as required prior to final action from the County Commission; and

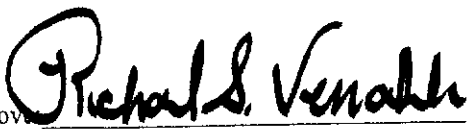
WHEREAS, such rezoning petition(s) and/or the proposed text amendment(s) will require an amendment to the SULLIVAN COUNTY ZONING PLAN – Zoning Map or Zoning Resolution.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby consider rezoning petition(s) and/or the Zoning Resolution Text Amendment(s), conduct the appropriate public hearing as required by law, and vote upon the proposed amendment(s) individually, by roll call vote, and that the vote be valid and binding, and that any necessary amendments to the official zoning map or resolution code book be made by the Planning & Codes Department.

All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Duly passed and approved this 16th day of March 2015.

Attest: 
Jeanie Gammon, County Clerk

Approved: 
Richard S. Venable, County Mayor

Sponsor: John Gardner
Prime Co-Sponsor(s): John Crawford

	County Commission
ACTION	Approved 03-16-15 Voice Vote

Sullivan County, Tennessee
Board of County Commissioners

Item 2
No. 2015-02-08

To the Honorable Richard S. Venable, Mayor of Sullivan County, and the Board of Sullivan County Commissioners meeting in Regular Session this 17th day of February, 2015.

RESOLUTION TO AMEND 2014-15 FY SOLID WASTE FUND BUDGET TO ACCOUNT FOR THE FUNDING OF THE USED OIL COLLECTION & RECYCLING PROGRAM GRANT FOR SULLIVAN COUNTY

WHEREAS, Sullivan County Solid Waste Department has been active in the collection of used oil and the recycling of the product collected in compliance with the environmental guidelines established by the State of Tennessee for a number of years; and,

WHEREAS, the State of Tennessee has approved funding for Sullivan County to improve and update the handling of the used oil.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session, amend the 2014-2015 FY Solid Waste Fund budget in the amount of \$37,400 to be funded from revenues provided by the State of Tennessee (the account codes to be assigned by the Director of Accounts & Budgets.)

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Hereby approved this 16th day of March, 2015.

Attest: Jeanie Gammon
Jeanie Gammon, County Clerk

Approve: Richard S. Venable
Richard Venable, County Mayor

Sponsored By: Williams
Prime Co-Sponsor(s): White

Approved 03-16-15 23 Aye, 1 Absent

Sullivan County, Tennessee
Board of County Commissioners

Item 3
No. 2015-02-09

To the Honorable Richard S. Venable, Chairman, and the Board of Sullivan County Commissioners meeting in Regular Session this 17th day of February, 2015.

RESOLUTION TO APPROVE AND AUTHORIZE THE SULLIVAN COUNTY MAYOR AFTER THE PASSAGE OF TWENTY (20) YEARS TO RELEASE ANY AND ALL CLAIMS, LIENS AND RESTRICTIONS AGAINST FIRETRUCKS AND RESCUE TRUCKS PURCHASED WITH MONEY DONATED BY SULLIVAN COUNTY TO SULLIVAN COUNTY VOLUNTEER FIRE DEPARTMENTS AND VOLUNTEER RESCUE SQUADS.

WHEREAS, during fiscal year 1996-1997 Sullivan County donated approximately \$125,000 to a Sullivan County volunteer fire department for the purchase of a fire truck; and

WHEREAS, it was the plan at that time to donate similar money annually to each Sullivan County volunteer fire department on a rotating basis; and

WHEREAS, by Resolution number 3 passed on September 15, 1997, the Cities of Bristol and Kingsport were added to such plan; and

WHEREAS, by Resolution number 3 passed on September 15, 1997 such donations were conditioned on the approval and signing of an Agreement (hereinafter "Agreement") wherein the recipients, among other things, agreed to name Sullivan County as a lienholder on the title to said fire truck and forbade the recipients from selling, trading, giving away or encumbering such fire trucks without the approval of Sullivan County; and

WHEREAS, by Resolution number 13 passed on October 19, 1998 a similar plan was adopted by Sullivan County providing for an annual monetary donation by Sullivan County to Sullivan County volunteer rescue squads on a rotating basis to be used for the purchase of rescue vehicles; and

WHEREAS, by Resolution number 13 passed on October 19, 1998 such donations to Sullivan County rescue squads were conditioned on the approval and signing of an Agreement (hereinafter "Agreement") wherein the recipients, among other things, agreed to name Sullivan County as a lienholder on the title to said rescue vehicle and forbade the recipients from selling, trading, giving away or encumbering such rescue vehicles without the approval of Sullivan County; and

WHEREAS, the term of these Agreements has been for twenty (20) years; and

WHEREAS, Sullivan County has continued to fund these donations through the 2014-2015 fiscal year and will probably continue to fund these donations hereafter and the Agreement has continued to be signed; and

WHEREAS, the first of these vehicles will turn twenty (20) years old beginning in 2016 with another fire truck and rescue vehicle turning twenty (20) years old each year thereafter; and

WHEREAS, it is the desire of Sullivan County to release any and all claims, liens, and interest it has in such vehicles, and to release any and all restrictions it has on the use of such vehicles, upon the 20 year anniversary of the signing of each Agreement such that upon the 20 year anniversary of the signing of each Agreement such volunteer fire department and volunteer rescue squad may sell, trade, encumber, pledge or dispose of its fire truck or rescue vehicle as it sees fit;

NOW THEREFORE BE IT RESOLVED that upon the twenty (20) year anniversary of the signing of each Agreement, the Sullivan County Mayor is hereby authorized to release any and all claims, liens, and interest Sullivan County has in the vehicle being the subject matter of such 20 year old Agreement, and to release any and all restrictions it has on the use of such vehicle, and the respective volunteer fire department and the respective volunteer rescue squad is hereby authorized upon said release to sell, trade, encumber, pledge or dispose of its fire truck or rescue vehicle as it sees fit. The Sullivan County Mayor is hereby authorized to take any action and to sign any documents necessary to effectuate such release.

This Resolution shall take effect from and after its passage. All resolutions in conflict herewith shall be and the same are hereby rescinded insofar as such conflict exists.

Approved this 16th day of March, 2015.

Attested: Jeanie Gammon
Jeanie Gammon, County Clerk

Approved: Richard S. Venable
Richard S. Venable, Chairman, County Commission

Introduced By: Commissioner: Mark Bowery

Seconded By: Commissioner(s): Eddie Williams, Bob White, Mark Vance, Matthew Johnson, Terry Harkleroad

Approved 03-16-15 23 Aye, 1 Absent.

Sullivan County, Tennessee
Board of County Commissioners

Item 4
No. 2015-02-10

To the Honorable Richard S. Venable, Mayor of Sullivan County, and the Board of Sullivan County Commissioners meeting in Regular Session this 17th day of February, 2015.

RESOLUTION TO ADOPT THE SULLIVAN COUNTY MULTI-JURISDICTIONAL LOCAL HAZARD MITIGATION PLAN

WHEREAS, Sullivan County recognizes the threat that natural disasters and hazards post to people and property; and

WHEREAS, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save taxpayer dollars; and

WHEREAS, an adopted hazard mitigation plan is required as a condition of future grant funding for mitigation projects; and

WHEREAS, Sullivan County participated jointly in the planning process with the other local units of government within the County to prepare the Multi-Jurisdictional Local Hazard Mitigation Plan.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session, hereby adopts the Sullivan County Multi-Jurisdictional Hazard Mitigation Plan as an official plan.

BE IT FURTHER RESOLVED that the Sullivan County Emergency Management Agency will submit on behalf of the participating municipalities the adopted Sullivan County Multi-Jurisdictional Hazard Mitigation Plan to the Federal Emergency Management Agency officials for final review and approval.

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Approved this 16th day of March, 2015.

Attest: Jeanie Gammon
Jeanie Gammon, County Clerk

Approve: Richard S. Venable
Richard S. Venable, County Mayor

Sponsored By: Commissioner Mark Bowery
Prime Co-Sponsor(s): Commissioner Mark Vance

Actions: Approved 03-16-15 23 Aye, 1 Absent

Sullivan County, Tennessee
Board of County Commissioners

Item 5
No. 2015-03-11

To the Honorable Richard S. Venable, Mayor of Sullivan County, and the Board of Sullivan County Commissioners meeting in Regular Session this 16th day of March, 2015.

RESOLUTION to Authorize the Purchasing Agent to Enter into a Lease Purchase of a Server and Computers for the Use of the Circuit Court Clerk

WHEREAS, pursuant to applicable law, the Board of Commissioners of Sullivan County is authorized to approve lease purchase agreements for equipment for the various office and departments of the County; and

WHEREAS, the Circuit Court Clerk has entered into previous lease agreements with great success; and

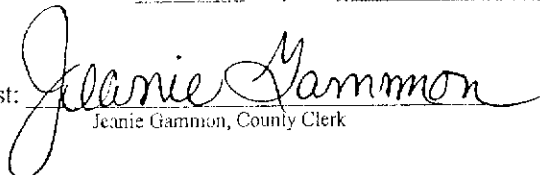

WHEREAS, a new system will replace the current server and 16 computers due to the inability of the current server to operate properly and the need for the replacement or addition of 16 computers and software.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session, hereby authorizes the Purchasing Agent to act on behalf of Sullivan County, to execute a 48-month lease for new HP Proliant DL380p Gen8 server and 16 Lenovo computers plus all software and installation at a total cost of \$54,397.97 to paid in equal monthly installments of \$1,332.75 over a 48-month period with a \$1 purchase price at the end of said lease.

BE IT FURTHER RESOLVED that these monthly payments will be paid by the Circuit Court Clerk with no additional funds required to finance the lease of this system, due to the monies available through the Clerk's collection of data fees. Account codes to be assigned by the Director of Accounts and Budgets.

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Approved this 16th day of March, 2015.

Attest:  Approve: 
Jeanie Gammon, County Clerk Richard S. Venable, County Mayor

Sponsored By: Commissioner Eddie Williams
Prime Co-Sponsor(s): Commissioner Bob White

Actions: **Approved 03-16-15 23 Aye, 1 Absent**

Sullivan County, Tennessee
Board of County Commissioners

Item 6
No. 2015-03-12

To the Honorable Richard S. Venable, Mayor of Sullivan County, and the Board of Sullivan County Commissioners meeting in Regular Session this 16th day of March 2015.

RESOLUTION To Amend and Increase the current General Fund Budget in the amount of \$7,378 for the Sullivan County Sheriff's Office 2014-2015 Highway Safety Grant

WHEREAS, Sullivan County Sheriff's Office has been awarded a Tennessee Dept of Transportation - Governor's Highway Safety Office Grant again for the 2014-2015 Fiscal Year in the amount of \$82,344; and

WHEREAS, these Grant funds are used for the purpose of paying overtime to officers to conduct Highway Safety activities on county roads and for purchasing related supplies and equipment; and,

WHEREAS, these funds do not require any local match or additional local personnel.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session, hereby accepts, authorizes, and appropriates the grant funds for the Sullivan County Sheriff's Office 2014-2015 Highway Safety Grant as follows:

54110 100 914	\$50,024
54110 400 914	7,511
54110 700 914	24,809
Source of Funding-	
47990 000 914	\$ 82,344

Waiver Of Rules Requested

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Approved this 16th day of March, 2015.

Attest. Jeanie Gammon
Jeanie Gammon, County Clerk

Approved Richard S. Venable
Richard S. Venable, County Mayor

Sponsored By: Commissioner Patrick Shull
Prime Co-Sponsor(s): Commissioner Baxter Hood

Actions: **Approved 03-16-15 23 Aye, 1 Absent**

Sullivan County, Tennessee
Board of County Commissioners

Item 7
No. 2015-03-13

To the Honorable Richard S. Venable, Mayor of Sullivan County, and the Board of Sullivan County Commissioners meeting in Regular Session this 16th day of March, 2015.

RESOLUTION To Submit the STOP Grant Renewal Application, Accept and Appropriate Funds

WHEREAS, the Sullivan County Sheriff's Office has administered the Department of Justice STOP VIOLENCE AGAINST WOMEN Grant through the State of Tennessee Office of Criminal Justice for a number of years with the existing grant expiring on June 30, 2015; and

WHEREAS, the multi-year renewal application for FY 16-FY 18 funding is due March 19, 2015 with the project and funding beginning July 1, 2015 for each of the three (3) fiscal years; and

WHEREAS, the Federal award amount for each fiscal year will be \$60,588 and the 25% required match each fiscal year is equal to \$20,196, for a fiscal year total of \$80,784 funding one full time Criminal Investigator and related Supplies, Equipment, Travel, and other office expenses;

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby approves Sullivan County submitting a renewal application to the State of Tennessee for the STOP Grant project with proposed funding for the 2015-2016 Fiscal Year in the amount of \$60,588 provided by Federal Grant Funds and required local matching funds in the amount of \$20,196 to be provided by Sullivan County from existing appropriations.


BE IT RESOLVED that the County Mayor is authorized to enter into any and all agreements, assurances, and/or contracts to accept grant funds and implement this project.

BE IT FURTHER RESOLVED that upon approval of said grant application, Sullivan County is hereby authorized to accept, appropriate, and expend said grant funds; and appropriate and expend said matching funds, not to exceed the above amounts, as required by the grant contract, using existing Account codes in the 54110 PGM-915 Budget.

Waiver of Rules Requested

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Duly passed and approved this 16th day of March 2015.

Attested: 
Jeannie Gammon, County Clerk

Approved: 
Richard S. Venable, County Mayor

Sponsored by: Commissioner Patrick Shull
Prime Co-Sponsor(s): Commissioner Baxter Hood

Actions: **Approved 03-16-15 23 Aye, 1 Absent**

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Sullivan County, Tennessee
Board of County Commissioners

Item 8
No. 2014-03-14

To the Honorable Richard S. Venable, Chairman, and the Board of Sullivan County Commissioners meeting in Regular Session this 16th day of March, 2015.

RESOLUTION TO ACCEPT PERMANENT EASEMENT TITLE IN FEE FOR RETENTION AREA ON STAGE ROAD IN THE OREBANK AREA

WHEREAS, development of Eagle Pointe Subdivision, Phase II in the Orebanks area of Sullivan County off Edens View Road was initiated in 2004; and

WHEREAS, in 2008 suit was filed against Edward E. Douthat, the developer of Eagle Pointe Subdivision, and the City of Kingsport alleging damage to neighboring property by surface water runoff coming from Eagle Pointe Subdivision, Phase II; and

WHEREAS, in 2009 Sullivan County was added as a Defendant in said lawsuit; and

WHEREAS, over the last six years all parties to said lawsuit have worked to bring a solution to the problems raised in said lawsuit; and

WHEREAS, a settlement of said lawsuit has been conditionally agreed to by the parties subject to some finishing touches, and

WHEREAS, as part of said settlement, and in order to slow down and contain surface water runoff originating from Eagle Pointe Subdivision, Eagle Pointe Drive and Edens View Road and thereafter flowing down a steep bank towards Stage Road, the property owner of said steep bank has agreed to sell to Sullivan County a permanent easement to locate thereupon a retention area to slow down and contain said surface water runoff; and

WHEREAS, Sullivan County will be responsible for the permanent maintenance of said retention area, although such maintenance is expected to be minimal; and

WHEREAS, the legal description of said easement has not been determined at this time;

NOW THEREFORE BE IT RESOLVED that Sullivan County does hereby accept the easement, or title in fee if the owner prefers, for the retention area as described above, and if necessary the Sullivan County Mayor is hereby authorized to sign any documents necessary to effectuate this Resolution.

This Resolution shall take effect from and after its passage. All resolutions in conflict herewith shall be and the same are hereby rescinded insofar as such conflict exists.

Approved this 16th day of March, 2015.

Attested: Jeanie Gammon Approved: Richard S. Venable
Jeanie Gammon, County Clerk Richard S. Venable, Chairman, County Commission

Introduced By: Commissioner: Terry Harkleroad
Seconded By: Commissioner(s): Mark Bowery, Matthew Johnson

Actions: Approved 03-16-15 23 Aye, .1 Absent

Sullivan County, Tennessee
Board of County Commissioners

Item 9
No. 2015-03-15

To the Honorable Richard S. Venable, Mayor of Sullivan County, and the Board of Sullivan County Commissioners meeting in Regular Session this 16th day of March, 2015.

RESOLUTION To Authorize the Sullivan County Purchasing Agent to Enter into a Forty-eight (48) Month Lease with "Leasing Vendor" for Sheriff and Jail vehicles and Equipment

WHEREAS, the Sullivan County Sheriff's Office personnel assisted the Sullivan County Purchasing Agent in compiling specifications for much needed 2014/2015 vehicles and related additional operational installed equipment to replace existing similar vehicles for more efficient and effective law enforcement and corrections' operations; and

WHEREAS, the Sullivan County Sheriff's Office personnel have considered the need and ability to obtain 45 vehicles, with installed equipment, by utilizing a 4 year lease agreement; and

WHEREAS, the anticipated cost of the vehicles and equipment is approximately \$1.3 million and the anticipated lease payment is expected to be approximately \$325K-\$350K,

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session, hereby authorize the Sullivan County Purchasing Agent to execute a forty-eight (48) month lease at approximately \$325K-350K per annum, or approximately \$1.3 million total, with "Leasing Vendor" as recommended by the Sullivan County Sheriff's Office personnel.

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Duly passed and approved this _____ day of _____ 2015.

Attested: _____
Jeanie Gammon, County Clerk

Approved: _____
Richard S. Venable, County Mayor

Sponsored by: Commissioner Joe Herron
Prime Co-Sponsor(s): Commissioner Cheryl Russell

Actions: 1st Reading 03-16-15

Sullivan County, Tennessee
Board of County Commissioners

Item 10
No. 2015-03-16

To the Honorable Richard S. Venable, Mayor of Sullivan County, and the Board of Sullivan County Commissioners meeting in Regular Session this 16th day of March, 2015.

RESOLUTION to Authorize the Funding to Acquire and Install a Software System for the Sullivan County Trustee's Office

WHEREAS, the company, Bridge/Saratoga, providing software for the Sullivan County Trustee's office for more than 30 years is going to be discontinuing its service as of June 30, 2015; and

WHEREAS, the Trustee will need to secure replacement software to administer the County's property tax collections and various other revenues.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session, hereby authorizes the funding, in the amount of \$32,000, to acquire and install a software system for the Sullivan County Trustee's Office. To be funded from the Fund Balance of the General Fund. Account codes to be assigned by the Director of Accounts and Budgets.

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Approved this _____ day of _____, 2015.

Attest: _____
Jeanie Gammon, County Clerk

Approve: _____
Richard S. Venable, County Mayor

Sponsored By: Commissioner Bob White
Prime Co-Sponsor(s): Commissioner Mark Bowery

Actions: 1st Reading 03-16-15

REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

1. Public Entity:
 Name: Sullivan County, Tennessee
 Address: 3411 Highway 126
Blountville, TN 37617
 Debt Issue Name: 800 Mhz Equipment Lease-Purchase
 If disclosing initially for a program, attach the form specified for updates, indicating the frequency required.

2. Face Amount: \$ 10,542,215.00
 Premium/Discount: \$ _____

3. Interest Cost: 4.1200 % Tax-exempt Taxable
 TIC NIC
 Variable: Index _____ plus _____ basis points, or
 Variable: Remarketing Agent _____
 Other: _____

4. Debt Obligation:
 TRAN RAN CON
 BAN CRAN GAN
 Bond Loan Agreement Capital Lease
 If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Office of State and Local Finance ("OSLF").

5. Ratings:
 Unrated
 Moody's _____ Standard & Poor's _____ Fitch _____

6. Purpose:

		BRIEF DESCRIPTION
<input checked="" type="checkbox"/> General Government	<u>100.00</u> %	<u>County-wide simulcast P25 Digital 800 MHz radio system</u>
<input type="checkbox"/> Education	_____ %	_____
<input type="checkbox"/> Utilities	_____ %	_____
<input type="checkbox"/> Other	_____ %	_____
<input type="checkbox"/> Refunding/Renewal	_____ %	_____

7. Security:
 General Obligation General Obligation + Revenue/Tax
 Revenue Tax Increment Financing (TIF)
 Annual Appropriation (Capital Lease Only) Other (Describe): _____

8. Type of Sale:
 Competitive Public Sale Interfund Loan
 Negotiated Sale Loan Program Equipment Lease-Purchase Agreement
 Informal Bid

9. Date:
 Dated Date: 09/15/2014 Issue/Closing Date: 09/15/2014

REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

10. Maturity Dates, Amounts and Interest Rates *:

Year	Amount	Interest Rate	Year	Amount	Interest Rate
2016	\$174,824.45	4.1200 %		\$	%
2017	\$848,628.48	4.1200 %		\$	%
2018	\$985,630.15	4.1200 %		\$	%
2019	\$1,026,238.72	4.1200 %		\$	%
2020	\$1,068,520.38	4.1200 %		\$	%
2021	\$1,112,544.06	4.1200 %		\$	%
2022	\$1,158,381.56	4.1200 %		\$	%
2023	\$1,206,107.58	4.1200 %		\$	%
2024	\$1,255,799.95	4.1200 %		\$	%
2025	\$1,307,539.67	4.1200 %		\$	%
	\$	%		\$	%

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entity debt secured by the same source MUST BE PREPARED AND ATTACHED. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what Sen level, is considered secured by the same source.

* This section is not applicable to the Initial Report for a Borrowing Program.

11. Cost of Issuance and Professionals:

No costs or professionals

	AMOUNT <small>(Round to nearest \$)</small>	FIRM NAME
Financial Advisor Fees	\$ 0	
Legal Fees	\$ 0	
Bond Counsel	\$ 0	
Issuer's Counsel	\$ 0	
Trustee's Counsel	\$ 0	
Bank Counsel	\$ 0	
Disclosure Counsel	\$ 0	
Paying Agent Fees	\$ 0	
Registrar Fees	\$ 0	
Trustee Fees	\$ 0	
Re-marketing Agent Fees	\$ 0	
Liquidity Fees	\$ 0	
Rating Agency Fees	\$ 0	
Credit Enhancement Fees	\$ 0	
Bank Closing Costs	\$ 0	
Underwriter's Discount _____ %		
Take Down	\$ 0	
Management Fee	\$ 0	
Risk Premium	\$ 0	
Underwriter's Counsel	\$ 0	
Other expenses	\$ 0	
Printing and Advertising Fees	\$ 0	
Issuer/Administrator Program Fees	\$ 0	
Real Estate Fees	\$ 0	
Sponsorship/Referral Fee	\$ 0	
Other Costs	\$ 0	
TOTAL COSTS	\$ 0	

REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

12. Recurring Costs:

No Recurring Costs

	AMOUNT (Basic points/\$)	FIRM NAME (If different from #11)
Remarketing Agent		
Paying Agent / Registrar		
Trustee		
Liquidity / Credit Enhancement		
Escrow Agent		
Sponsorship / Program / Admin		
Other		

13. Disclosure Document / Official Statement:

None Prepared

EMMA link _____ OF

Copy attached

14. Continuing Disclosure Obligations:

Is there an existing continuing disclosure obligation related to the security for this debt? Yes No

Is there a continuing disclosure obligation agreement related to this debt? Yes No

If yes to either question, date that disclosure is due June 30, 2015

Name and title of person responsible for compliance County Finance Department

15. Written Debt Management Policy:

Governing Body's approval date of the current version of the written debt management policy 12/19/2011

Is the debt obligation in compliance with and clearly authorized under the policy? Yes No

16. Written Derivative Management Policy:

No derivative

Governing Body's approval date of the current version of the written derivative management policy _____

Date of Letter of Compliance for derivative _____

Is the derivative in compliance with and clearly authorized under the policy? Yes No

17. Submission of Report:

To the Governing Body: on 02/12/2015 and presented at public meeting held on 02/12/2015

Copy to Director to OSLE: on 02/13/2015 either by:

Mail to: _____ OR Email to: StateAndLocalFinance.PublicDebtForm@cot.tn.gov

505 Deaderick Street, Suite 1600
James K. Polk State Office Building
Nashville, TN 37243-1402

18. Signatures *Richard S. Venable*

	AUTHORIZED REPRESENTATIVE	PREPARER
Name	<u>Richard Venable</u>	
Title	<u>Sullivan County Mayor</u>	
Firm		
Email	<u>rvenable@sullivancountyttn.gov</u>	
Date	<u>02/02/2015</u>	

SULLIVAN COUNTY TENNESSEE

Debt Management Policy

Goal/Mission: To provide management with appropriate guidelines and direction to assist in making sound debt management decisions. To further demonstrate strong financial management practices for our county citizens, outside investors, and credit agencies.

Objectives: To enhance the decision process by identifying the methodology of decision making and outline the criteria on which the principles utilized are based.

A. ENHANCE TRANSPARENCY OF DECISIONS BY WAY OF ANNUAL DEBT REPORT, ANNUAL BUDGETS, AND SPECIFIC NEW ISSUE REPORT

- a. Annual debt reports shall be submitted to the county legislative body by June 30th of each year either with the annual budget document or separate. In addition to the outstanding debt and requirements, it should also include:
 - i. Calculations of percentage of total debt to assessed value
 - ii. Calculation of debt to per capita income
 - iii. Sullivan County shall prepare a multi-year debt budget for at least 5 years
- b. Sullivan County shall comply with legal requirements for notice and for public meetings related to debt issuance. In the interest of transparency, all costs (including interest, issuance, continuing, and one-time) shall be disclosed to the citizens/members, governing body, and other stakeholders in a timely manner.
- c. Debt issuance shall comply with the State Form CT-0253, as well as, any other state required forms that detail all associated cost for the issuance of the proposed debt. These records shall be available for public and county commission inspection prior to the commission approval of the debt issuance.

B. ACQUIRING OF PROFESSIONAL SERVICES FOR THE ISSUANCE OF DEBT

- a. Sullivan County shall require all professionals engaged in the process of issuing debt to clearly disclose all compensation and consideration received related to services provided in the debt issuance process by both Sullivan County and the lender or conduit issuer, if any. This includes "soft" costs or compensations in lieu of direct payments.
- b. Counsel: Sullivan County shall enter into an engagement letter agreement with each lawyer or law firm representing Sullivan County in a debt transaction. (No engagement letters required for any lawyer who is an employee of Sullivan County or lawyer or law firm which is under general appointment or contract to serve as counsel to the County. The County does not need an engagement letter with counsel not representing the County, such as underwriters' counsel.)
- c. Financial Advisor: If Sullivan County chooses to hire financial advisors, Sullivan County shall enter into a written agreement with each person or firm serving as financial advisor for debt management and transactions.
- d. Whether in a competitive or negotiated sale, the financial advisor shall not be permitted to bid on, privately place or underwrite an issue for which they are or have been providing advisory services.
- e. Underwriter: If there is an underwriter, Sullivan County shall require the underwriter to clearly identify itself in writing as an underwriter and not as a financial advisor from the earliest states of its relationship with Sullivan County with respect to that issue. The underwriter must clarify its primary role as a purchaser of securities in an arm's-length

commercial transaction and that it has financial and other interests that differ from those of Sullivan County. The underwriter in a publicly offered, negotiated sale shall be required to provide pricing information both as to interest rates and to takedown per maturity to the governing body or it's designated representative in advance of the pricing of the debt.

C. ESTABLISHING STANDARDS TO ASSURE AGAINST CONFLICTS OF INTEREST FOR BOTH INTERNAL AND EXTERNAL PROFESSIONALS

- a. Professionals involved in a debt transaction hired or compensated by Sullivan County shall be required to disclose to Sullivan County existing client and business relationships between and among the professionals to a transaction (including but not limited to financial advisor, swap advisor, bond counsel, swap counsel, trustee, paying agent, underwriter, counterparty, and remarketing agent), as well as conduit issuers, sponsoring organizations sufficient to allow Sullivan County to appreciate the significance of the relationships.
- b. Professionals who become involved in the debt transaction as a result of a bid submitted in a widely and publicly advertised competitive sale conducted using an industry standard electronic bidding platform are not subject to this disclosure. No disclosure is required that would violate any rule or regulation of professional conduct.
- c. Review the representatives of the County Staff and the other representatives of the County involved in the decision making process and their adherence to knowledge of the County Ethics Policy.

D. OTHER REQUIREMENTS FOR MANAGING AND ISSUING DEBT

- a. The Debt Service Fund(s) shall maintain minimum balances equal or greater than the requirements for the first half of the fiscal year less any designated recurring revenues for the respective debt.
- b. Sullivan County shall service all debt principal and interest payments through the debt service fund with the exception of leases for less than \$100,000 principal.
- c. Sullivan County shall not utilize variable rate debt for any debt beyond 3 years without a special advertised public hearing before the issuance.
- d. All debt repayment schedules shall use the straight-line method of repayment. Other repayment schedules must be approved by the comptroller's office in writing and fully disclose the additional interest cost compared to straight-line repayment method.
- e. Borrowing using capital outlay notes, the county shall solicit a minimum of three rates and issuance cost quotes and select the lowest and best offer. The county may use the State loan pool as one of the three quotes.

All cases in amounts of \$10,000 exceeding year shall be compared to a potential
 and the rates of similar financial institution be reported to the County
 Commission before issuance.

- g. In the case of refinancing, an analysis report shall be provided which fully explains the reasons for the refinancing and the net savings and cost of the refinancing which will include not only interest charges but also the fees associated with the transactions for the issuance.
- h. Sullivan County shall not issue debt that exceeds the life of the capital asset funded by the debt.

- i. All elected and appointed officials, as well as, department heads should be knowledgeable that the Sullivan County Purchasing Laws govern the approval and signing of all contractual commitments including lease agreements.

Approved by County Commission 12/19/2011

GP - page 1	Expenditures		81,089,934		5% of Exp.		\$ 4,054,497		Need	\$ 37,848,902		TRAN Amt.	GP - page 2													
	7/1/2014	7/31/2014	8/1/2014	8/31/2014	9/1/2014	9/30/2014	10/1/2014	10/31/2014		11/1/2014	11/30/2014		12/1/2014	12/31/2014	1/1/2015	1/31/2015	2/1/2015	2/28/2015	3/1/2015	3/31/2015	4/1/2015	4/30/2015	5/1/2015	5/31/2015	6/1/2015	6/30/2015
General Purpose School Fund (141)	7/1/2014	7/31/2014	8/1/2014	8/31/2014	9/1/2014	9/30/2014	10/1/2014	10/31/2014	11/1/2014	11/30/2014	12/1/2014	12/31/2014	1/1/2015	1/31/2015	2/1/2015	2/28/2015	3/1/2015	3/31/2015	4/1/2015	4/30/2015	5/1/2015	5/31/2015	6/1/2015	6/30/2015	Total	
Cash Receipts	50,000	1,150,000	50,000	4,851,148	100,000	8,486,822	3,900,000	2,475,425	4,800,000	3,532,246	6,000,000	3,406,300	100,000	7,074,605	9,000,000	8,795,800	3,900,000	1,315,880	3,900,000	2,577,150	100,000	2,075,750	100,000	5,566,550	81,267,557	
Loans	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Inflow	50,000	1,150,000	50,000	4,851,148	100,000	8,486,822	3,900,000	2,475,425	4,800,000	3,532,246	6,000,000	3,406,300	100,000	7,074,605	9,000,000	8,795,800	3,900,000	1,315,880	3,900,000	2,577,150	100,000	2,075,750	100,000	5,566,550	81,267,557	
Bag Cash Bal	5,804,949	4,825,949	4,029,949	(970,051)	2,206,098	(2,843,302)	1,848,598	448,598	1,699,011	899,011	3,156,757	3,156,757	5,441,057	(1,458,943)	4,190,662	7,659,852	14,936,562	13,338,562	13,343,122	12,343,122	12,547,772	5,147,772	4,968,022	838,022	5,804,949	
Available Cash	5,854,949	5,879,949	4,079,949	3,881,098	2,306,098	3,642,200	5,748,598	3,924,011	5,499,011	4,831,257	5,196,757	6,566,057	5,541,057	5,615,862	13,190,562	16,496,952	18,836,562	14,654,222	17,843,122	14,920,272	12,647,772	7,635,522	5,838,022	6,384,872	68,234,506	
Cash Payments	1,025,000	1,200,000	5,050,000	1,675,000	5,150,000	1,794,334	5,300,000	1,225,000	5,500,000	1,371,500	6,000,000	1,125,000	7,000,000	1,425,000	5,500,000	1,518,000	5,500,000	711,100	5,500,000	2,372,500	7,500,000	2,647,500	5,000,000	1,187,500	81,839,934	
Loans	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Outflow	1,025,000	1,200,000	5,050,000	1,675,000	5,150,000	1,794,334	5,300,000	1,225,000	5,500,000	1,371,500	6,000,000	1,125,000	7,000,000	1,425,000	5,500,000	1,518,000	5,500,000	711,100	5,500,000	2,372,500	7,500,000	2,647,500	5,000,000	1,187,500	81,839,934	
End Balance	4,879,949	4,029,949	(970,051)	2,206,098	(2,843,302)	1,848,598	448,598	1,699,011	899,011	3,156,757	3,156,757	5,441,057	(1,458,943)	4,190,662	7,659,852	14,936,562	13,338,562	13,343,122	12,343,122	12,547,772	5,147,772	4,968,022	838,022	5,804,949	6,384,872	

Federal Projects Fund (142)	Expenditures		6,764,075		5% of Exp.		\$ 338,204		Need	\$ -		TRAN Amt.	
	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15		Mar-15	Apr-15		May-15
Cash Receipts	75,000	470,500	1,012,900	701,990	872,000	891,000	787,790	433,500	238,750	516,790	285,200	727,000	6,890,940
Loans	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers In	200,000	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Inflow	275,000	470,500	1,012,900	701,990	872,000	891,000	787,790	433,500	238,750	516,790	285,200	727,000	6,890,940
Bag Cash Bal	125,880	256,130	191,430	213,205	316,405	811,005	493,205	786,055	704,890	482,130	475,420	178,745	125,880
Available Cash	400,880	726,630	1,203,830	915,195	1,188,405	1,202,005	1,280,995	1,201,555	943,690	997,920	770,620	903,745	7,016,820
Cash Payments	144,780	836,200	880,725	599,750	677,400	706,900	482,500	496,675	461,500	672,500	693,875	684,000	6,764,075
Loans	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Outflow	144,780	836,200	880,725	599,750	677,400	706,900	482,500	496,675	461,500	672,500	693,875	684,000	6,764,075
End Balance	256,130	181,430	213,205	316,405	611,005	493,205	786,095	704,890	482,130	475,420	178,745	82,745	92,745

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GENERAL FUND CASH FLOW ANALYSIS

General Fund	Expenses			5% Expenses			Needs	TRAN Amount						Total
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE		
Cash Receipts														\$ 44,599,982
Cash Proceeds														\$ -
Transfers In														
Total Cash Inflows	\$ 2,627,650	\$ 1,652,980	\$ 2,165,327	\$ 2,809,519	\$ 3,551,601	\$ 6,488,888	\$ 3,079,258	\$ 11,294,515	\$ 2,463,032	\$ 1,588,771	\$ 1,911,465	\$ 3,194,908	\$ -	\$ 44,649,982
Reg Cash Bal	\$ 1,629,480	\$ (99,663)	\$ (1,404,264)	\$ (2,092,753)	\$ (1,762,022)	\$ 299,698	\$ (1,544,768)	\$ 7,110,625	\$ 5,926,997	\$ 5,023,611	\$ 2,410,517	\$ -	\$ -	\$ 1,252,873
Available Cash	\$ 3,980,478	\$ 3,282,060	\$ 2,065,664	\$ 1,405,235	\$ 1,458,848	\$ 4,701,818	\$ 3,378,564	\$ 11,750,047	\$ 9,570,667	\$ 7,595,768	\$ 6,435,066	\$ 5,792,505	\$ -	\$ 45,249,760
Cash Payments														\$ 46,092,445
Transfers Out													\$ 245,939	
Total Cash Outflows	\$ 2,310,927	\$ 3,381,721	\$ 3,869,948	\$ 3,497,538	\$ 3,230,870	\$ 4,402,208	\$ 4,923,752	\$ 4,639,422	\$ 3,643,610	\$ 7,492,151	\$ 4,424,549	\$ 5,471,129	\$ -	\$ 46,092,445
End Bal	\$ 1,674,551	\$ (99,663)	\$ (1,404,264)	\$ (2,092,753)	\$ (1,762,022)	\$ 299,698	\$ (1,544,768)	\$ 7,110,625	\$ 5,926,997	\$ 5,023,611	\$ 2,410,517	\$ (178,644)	\$ -	

(Letterhead of the County)

**Fiscal Strength and Efficient Government Fiscal Confirmation Letter
ThreeStar Program requirements**

This document confirms that _____ County has taken the following actions in accordance with the requirements of the ThreeStar Program:

- The county mayor has reviewed with the county commission at an official meeting the county's debt management policy that is currently on file with the Comptroller of the Treasury Office. The purpose of this requirement is to ensure that local elected officials are aware and knowledgeable of the county's debt management policy.
- The county mayor and county commission acknowledge that an annual cash flow forecast must be prepared and submitted to the Comptroller prior to issuance of debt. The purpose of this requirement is to ensure elected officials are aware that prior to the issuance of debt the county must go through the process of assessing the county's cash flow. This is done to evaluate the county's finances and confirm that sufficient revenues are available to cover additional debt service associated with the proposed issuance of debt.

Debt Management Policy

This is an acknowledgement that *the Debt Management Policy of _____ County is on file with the Office of the Comptroller of the Treasury* and was reviewed with the members of the _____ County Commission present at the meeting held on the ___ day of _____.

Minutes of this meeting have been included as documentation of this agenda item.

Annual Cash Flow Forecast

This is an acknowledgement that *prior to the issuance of debt an annual cash flow forecast was prepared for the appropriate fund and submitted to the Comptroller's office* and was reviewed with the members of the _____ County Commission present at the meeting held on the ___ day of _____.

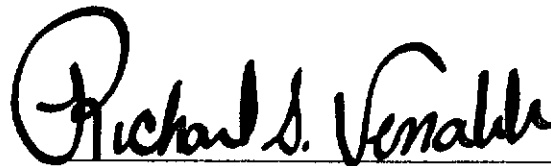
Minutes of this meeting have been included as documentation of this agenda item.

Acknowledged this _____ day of _____, 20__.

County Mayor/Executive Name

Signature

AND THEREUPON COUNTY COMMISSION ADJOURNED UPON
MOTION MADE BY COMM. WHITE TO MEET AGAIN IN REGULAR
SESSION APRIL 20, 2015.

A handwritten signature in black ink that reads "Richard S. Venable". The signature is written in a cursive style with a large initial "R".

RICHARD VENABLE

COMMISSION CHAIRMAN