

COUNTY COMMISSION-REGULAR SESSION

JULY 20, 2023

BE IT REMEMBERED THAT:

COUNTY COMMISSION MET PURSUANT TO ADJOURNMENT IN REGULAR SESSION OF THE SULLIVAN COUNTY BOARD OF COMMISSIONERS THIS THURSDAY EVENING, JULY 20, 2023, AT 6:00 P.M. IN BLOUNTVILLE, TENNESSEE. PRESENT AND PRESIDING WAS HONORABLE RICHARD VENABLE, COUNTY CHAIRMAN AND TERESA JACOBS, COUNTY CLERK OF SAID BOARD OF COMMISSIONERS,

TO WIT:

The Commission was called to order by County Chairman Richard Venable, Sheriff Jeff Cassidy opened the commission and Commissioner Zane Vanover gave the invocation. The pledge to the flag was led by Sheriff Jeff Cassidy.

COMMISSIONERS PRESENT AND ANSWERING ROLL WERE AS FOLLOWS:

DAVID AKARD	
DARLENE CALTON	SAMUEL "SAM" JONES
JOE CARR	DWIGHT KING
MICHAEL COLE	TONY LEONARD
	MICHAEL HUNTER LOCKE
ANDREW CROSS	
JOYCE NEAL CROSSWHITE	JESSICA MEANS
JOHN GARDNER	ARCHIE PIERCE
HERSHEL GLOVER	MATT SLAGLE
CHERYL HARVEY	GARY STIDHAM
DAVID HAYES	ZANE VANOVER
	TRAVIS WARD

20 PRESENT, 4 ABSENT

ABSENT AT ROLL CALL: CRAWFORD, HORNE, IRESON, MCMURRAY

The following pages indicate the action taken by the Commission on approval of notary applications and personal surety bonds, motions, resolutions and other matters subject to the approval of the Board of Commissioners.

Motion was made by Comm. Gardner and seconded by Comm. Jones to approve the minutes of the Regular Session of the County Commission held on June 15, 2023 and both Called Sessions on June 29, 2023. Said motion was approved by Roll Call Vote. 20 Yes, 4 Absent

# Agenda subject voting report

306

Meeting name

Sullivan County Commission July 20 2023

7/20/2023

2 Roll Call by Teresa Jacobs, County Clerk  
Roll Call

**Description** Roll Call  
**Chairman** Venable, Richard

**Total vote result**  
**Voting start time** 6:05:22 PM  
**Voting stop time** 6:05:48 PM  
**Voting configuration** Roll Call - Attendances  
**Voting mode** Open  
**Vote result**

Present	20
Total Present	20
Total Seats	28
Absent	4

**Group voting result**

Group	Yes	Absent
No group	20	0
<b>Total result</b>	<b>20</b>	<b>0</b>

**Individual voting result**

Name	Yes	Absent
Akard, David ()	X	
Calton, Darlene ()	X	
Carr, Joe ()	X	
Cole, Michael ()	X	
Crawford, Larry ()		X
Cross, Andrew ()	X	
Crosswhite, Joyce ()	X	
Gardner, John ()	X	
Glover, Hershel ()	X	
Harvey, Cheryl ()	X	
Hayes, David ()	X	
Horne, Daniel ()		X
Ireson, Mark ()		X
Jones, Sam ()	X	
King, Dwight ()	X	
Leonard, Tony ()	X	
Locke, Hunter ()	X	
McMurray, Joe ()		X
Means, Jessica ()	X	
Pierce, Archie ()	X	
Slagle, Matt ()	X	
Stidham, Gary ()	X	
Vanover, Zane ()	X	
Ward, Travis ()	X	

Sullivan County  
Board of County Commissioners  
243<sup>rd</sup> Annual Session

**RESOLUTIONS**  
July 20, 2023

**OLD BUSINESS**

NONE

**NEWS BUSINESS**

Item 1 Resolution No. 2023-07-01 (HANDLED AT WORK SESSION)

Sponsors: Calton/ Gardner

**APPROVED**

RESOLUTION To Consider Amendment(s) To the Sullivan County Zoning Plan: Zoning Map Or The Zoning Resolution.

**NEWS BUSINESS**

Item 2 Resolution No. 2023-07-02 (On Consent)

**APPROVED**

Sponsors: Vanover/Crosswhite

**A RESOLUTION TO ADOPT AN INDEMNIFICATION POLICY FOR SULLIVAN COUNTY COMMISSIONERS AND THE ASSISTANT TO THE COMMISSION.**

Item 3 Resolution No. 2023-07-03 (On Consent)

**APPROVED**

Sponsors: Vanover/Ireson.

**RESOLUTION TO AUTHORIZE THE SULLIVAN COUNTY PURCHASING AGENT AND COUNTY MAYOR TO ENTER AN AGREEMENT FOR MUNICIPAL SOLID WASTE DISPOSAL SERVICES WITH ECO-SAFE SYSTEMS, LLC, A SUBSIDIARY OF ADVANCED DISPOSAL SERVICES, INC.**

Item 4 Resolution No. 2023-07-04

**APPROVED**

Sponsors: Cross/Cole

**RESOLUTION TO ACCEPT AND APPROPRIATE FUNDS FROM THE TENNESSEE STATE LIBRARY AND ARCHIVES TOP GRANT BEGINNING July 1, 2023.**

Item 5 Resolution No. 2023-07-05 (On Consent)

**APPROVED**

Sponsors: Gardner/Locke

**RESOLUTION FOR APPROPRIATION AND DISTRIBUTION OF UP TO \$134,000 GRANT FROM TENNESSEE EMERGENCY MANAGEMENT / HOMELAND SECURITY FOR PURCHASE OF EQUIPMENT/TRAINING.**



**Item 6 Resolution No. 2023-07-06 (On Consent)**

**APPROVED**

**Sponsors: Harvey/Hayes, et al**

**RESOLUTION to Submit the Tennessee Violent Crime Intervention Fund Grant (\$416,834) Application, Accept Funds and Appropriate Funds.**

**Item 7 Resolution No. 2023-07-07 (TWO COPIES)**

**FAILED**

**(LISTED AS TENTATIVE AT WORK SESSSION ON JULY, AND IN PUBLIC NOTICE PUBLISHED ONLINE JULY 18; REQUESTED REMOVED BY CROSSWHITE ON JULY 19; RECOMMENDED FOR ADOPTION BY DELINQUENT TAX COMMITTEE ON JULY 20; PRESENTED DURING MEETING WITH NEW SPONSORS. SEE BELOW),**

**Original Sponsors: Crosswhite/Leonard/Cole (VERSION STRICKEN THROUGH IN AGENDA DISTRIBUTED AT MEETING'S START).**

**Sponsors: Calton/Gardner (REVISED COPY DISTRIBUTED WITH ONLY CHANGE BEING SPONSORSHIP).**

**TENTATIVE (Delinquent Tax Committee expected to consider prior to July 20)  
RESOLUTION To Sell County Owned Delinquent Tax Property in the 5th Civil District identified as 1193 Bethel Drive Tax Map 051 Parcel 074.000**

**Item 8 Resolution No. 2023-07-08**

**APPROVED**

**Sponsors: Glover/King**

**RESOLUTION TO APPROPRIATE \$40,000 FROM SULLIVAN COUNTY GENERAL FUND (101) BUDGET DOCUMENT 2023-2024 FISCAL YEAR INTO THE OFFICE OF COUNTY CORONER ACCOUNT 54610-100.**

**Item 9 Resolution No. 2023-07-09**

**APPROVED**

**Sponsors: Cross/Cole**

**RESOLUTION TO ACCEPT AND APPROPRIATE FUNDS FROM THE NETWORK OF THE NATIONAL LIBRARY OF MEDICINE HEALTH INFORMATION LITERACY ONLINE GRANT BEGINNING May 1, 2023.**



SULLIVAN COUNTY  
Board of County Commissioners  
July 20, 2023  
6:00 p.m.  
Commission Room  
Sullivan County Courthouse

**AGENDA**

- ❖ Call to Order by Sheriff Jeff Cassidy
- ❖ Mayor/Chairman Richard Venable presiding.
- ❖ Invocation
- ❖ Pledge to the American Flag
- ❖ Roll Call by Teresa Jacobs, Sullivan County Clerk
- ❖ Guest Speakers, Proclamations, Recognitions & Presentation
  - 1) Park Manager Chris Ihrke, Observation Knob update.
  - 2) Speaker: Clay Walker, update on NETWORKS Partnership.
- ❖ Elections, Confirmations & Appointments
  - 1) Paul Frye to Industrial Development Board
  - 2) Tom King to Industrial Development Board
  - 3) Reappointments of Jay Baldauf and Marvin Egan to Board of Zoning Appeals
  - 4) Constable, District 9
  - 5) Sullivan County Libraries Board of Trustees
- ❖ Approval of Commission Minutes from Previous Meeting  
(Minutes are provided to commission members electronically and are available to the public at [www.sullivancountyclerktn.com/commission-minutes](http://www.sullivancountyclerktn.com/commission-minutes))
- ❖ Approval of Notaries Public
- ❖ Public Comment
- ❖ Consent Agenda
- ❖ Resolutions
- ❖ Other Business/ Announcements
- ❖ Adjournment





## Sullivan County

Board of County Commissioners  
243rd Annual Session

**IN RE: Industrial Development Board of Sullivan County  
Blountville, Tennessee**

### *Order Appointing Board Member*

WHEREAS, the Industrial Development Board of Sullivan County does hereby certify to the Sullivan County Board of Commissioners, pursuant to T.C.A. §7-53-301, as duly adopted by Sullivan County, Tennessee, that a vacancy has occurred upon said Board by virtue of the passing of member Luther Icenhour Jr; and

WHEREAS, the Industrial Development Board of Sullivan County further certifies that the following nominee is qualified and willing to serve on the Industrial Development Board:

**Paul Frye of Piney Flats, Tennessee**

NOW THEREFORE BE IT ORDERED, ADJUDGED AND DECREED by the Sullivan County Board of Commissioners in their authority to appoint members to Industrial Development Board of Sullivan County, pursuant to T.C.A. §7-53-301, that the person above named is hereby appointed to serve on the Industrial Development Board of Sullivan County with a term expiring July 20, 2029.

Richard S. Venable, Sullivan County Mayor

Said order confirmed and entered into the record of the Sullivan County Board of Commissioners this 20th day of July, 2023.

Teresa Jacobs, Sullivan County Clerk

Motion to approve appointment by Commissioner Sam Jones, 2<sup>nd</sup> by Commissioner John Gardner.

Approved 19 Yes, 5 Absent



# Agenda subject voting report

311

Meeting name

Sullivan County Commission July 20 2023

7/20/2023

4.1 Paul Frye to Industrial Development Board

**Description**

**Chairman** Venable, Richard

**Total vote result**

**Voting start time** 6:30:09 PM  
**Voting stop time** 6:30:23 PM  
**Voting configuration** Vote  
**Voting mode** Open  
**Vote result**

Yes	19
Abstain	0
No	0
Total Present	19
Absent	5

**Group voting result**

Group	Yes	Absent
No group	19	0
<b>Total result</b>	<b>19</b>	<b>0</b>

**Individual voting result**

Name	Yes	Abstain	No	Absent
Akard, David ()	X			
Calton, Darlene ()	X			
Carr, Joe ()	X			
Cole, Michael ()	X			
Crawford, Larry ()				X
Cross, Andrew ()	X			
Crosswhite, Joyce ()	X			
Gardner, John ()	X			
Glover, Hershel ()	X			
Harvey, Cheryl ()	X			
Hayes, David ()	X			
Horne, Daniel ()				X
Ireson, Mark ()				X
Jones, Sam ()	X			
King, Dwight ()	X			
Leonard, Tony ()	X			
Locke, Hunter ()	X			
McMurray, Joe ()				X
Means, Jessica ()	X			
Pierce, Archie ()	X			
Slagle, Matt ()	X			
Stidham, Gary ()				X
Vanover, Zane ()	X			
Ward, Travis ()	X			



## Sullivan County

Board of County Commissioners  
243rd Annual Session

**IN RE: Industrial Development Board of Sullivan County  
Blountville, Tennessee**

### *Order Appointing Board Member*

WHEREAS, the Industrial Development Board of Sullivan County does hereby certify to the Sullivan County Board of Commissioners, pursuant to T.C.A. §7-53-301, as duly adopted by Sullivan County, Tennessee, that a vacancy has occurred upon said Board by virtue of the resignation of a member (Chad Baker); and

WHEREAS, the Industrial Development Board of Sullivan County further certifies that the following nominee is qualified and willing to serve on the Industrial Development Board:

**Tom King**

NOW THEREFORE BE IT ORDERED, ADJUDGED AND DECREED by the Sullivan County Board of Commissioners in their authority to appoint members to Industrial Development Board of Sullivan County, pursuant to T.C.A. §7-53-301, that the person above named is hereby appointed to serve on the Industrial Development Board of Sullivan County with a term expiring July 20, 2029.

Richard S. Venable, Sullivan County Mayor

Said order confirmed and entered into the record of the Sullivan County Board of Commissioners this 20th day of July, 2023.

Teresa Jacobs, Sullivan County Clerk

Motion to approve appointment by Commissioner King, 2<sup>nd</sup> by Commissioner John Gardner.

Approved 19 Yes, 5 Absent





**Bio**  
**Tom F. King**  
**President and CEO**  
**Kintronic Labs, Inc.**

1965-1971 BSEE and MSEE University of Tennessee

1971-1973 Two Years Study As Research Assistant Toward a PhDEE at University of Arizona

1973-1977 Staff Engineer in Electro-Optical System Design at the Naval Weapons Center in China Lake, California

1977-1983 Project Engineer in Infrared Countermeasures Systems for Navy and Marine Corps aircraft at the Special Warfare Laboratory Division of General Research Corporation in McLean, Va.

1983-Present President of Kintronic Labs, Inc.

Co-holder of one patent while employed by the US Navy.

Author or co-author of numerous technical papers on the subject of AM broadcast antenna systems and related topics.

Married to Leigh King and have two sons, Dr. Benjamin King and Joshua King, and two daughters, Katherine Kreuser and Geneva King.

Associate member of the Association of Federal Communications Consulting Engineers.  
Member of IEEE Broadcast Technology Society.

Member of the National Radio Standards Committee and the Analog and Digital Radio Sub-committees

Recipient of the 2015 NAB Radio Engineering Achievement Award.



# Agenda subject voting report

314

Meeting name

Sullivan County Commission July 20 2023

7/20/2023

4.2 Tom King to Industrial Development Board

**Description**

**Chairman** Venable, Richard

**Total vote result**

**Voting start time** 6:31:25 PM  
**Voting stop time** 6:31:43 PM  
**Voting configuration** Vote  
**Voting mode** Open  
**Vote result**

Yes	19
Abstain	0
No	0
Total Present	19
Absent	5

**Group voting result**

Group	Yes	Absent
No group	19	0
<b>Total result</b>	<b>19</b>	<b>0</b>

**Individual voting result**

Name	Yes	Abstain	No	Absent
Akard, David ()	X			
Calton, Darlene ()	X			
Carr, Joe ()	X			
Cole, Michael ()	X			
Crawford, Larry ()				X
Cross, Andrew ()	X			
Crosswhite, Joyce ()	X			
Gardner, John ()	X			
Glover, Hershel ()	X			
Harvey, Cheryl ()	X			
Hayes, David ()	X			
Horne, Daniel ()				X
Ireson, Mark ()				X
Jones, Sam ()	X			
King, Dwight ()	X			
Leonard, Tony ()	X			
Locke, Hunter ()	X			
McMurray, Joe ()				X
Means, Jessica ()	X			
Pierce, Archie ()	X			
Slagle, Matt ()	X			
Stidham, Gary ()				X
Vanover, Zane ()	X			
Ward, Travis ()	X			



## Sullivan County

Board of County Commissioners  
243<sup>rd</sup> Annual Session

**IN RE: Sullivan County Board of Zoning Appeals  
Blountville, Tennessee**

### *Order Reappointing Board Members*


WHEREAS, the Sullivan County Board of Zoning Appeals does hereby certify to the Sullivan County Board of Commissioners, pursuant to T.C.A. §13-7-106, as duly adopted by Sullivan County, Tennessee, that two vacancies have occurred upon said Board of Zoning Appeals by virtue of the expiration of the terms; and

WHEREAS, the Sullivan County Board of Zoning Appeals further certifies that the nominees, Jay Baldauf and Marvin Egan are qualified and willing to serve on the Sullivan County Board of Zoning Appeals; and

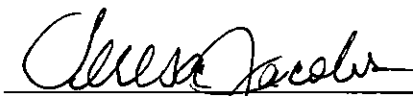
NOW THEREFORE BE IT ORDERED, ADJUDGED AND DECREED by the Sullivan County Board of Commissioners in their authority to appoint members to said Board of Zoning Appeals, pursuant to T.C.A. §13-7-106, that the above nominees be appointed to serve on the Sullivan County Board of Zoning Appeals.

Jay Baldauf  
Term: July 2023 to July 2027

Marvin Egan  
Term: July 2023 to July 2027

  
Richard S. Venable, Sullivan County Mayor

Said order confirmed and entered into the record of the Sullivan County Board of Commissioners this 20th day of July, 2023.

  
Teresa Jacobs, Sullivan County Clerk

Motion to approve appointment by Commissioner Crosswhite, 2<sup>nd</sup> by Commissioner Calton.

Approved 20 Yes, 4 Absent



**John B. Baldauf (Jay)**  
**449 Lakeshore Rd.**  
**Bluff City, TN, 37618**  
**(714) 717-4371**

Graduated The Cooper Union in New York City in 1980 with a Bachelor of Engineering in Mechanical Engineering.

I took multiple Finance and Business Graduate Courses. I did not get a master's degree.

I worked from 1980 to 2007 in multiple aerospace engineering jobs with McDonnell Douglas, General Electric, Northrup Grumman, and finally Boeing in Long Beach, California supporting the C-17 Cargo Plane for the US Air Force as a project manager.

Started an insurance agency in 1992 and built it up to where I could quit my aerospace career in 2007. I still have a thriving insurance and financial planning business with clients mainly in CA, but also in 10 other states.

Got my stockbrokers series 7 and 63 in 1991 and I am with Farmers Financial Services. We Moved to Bluff City on March 31, 2021. Bought our house in 2019 planning to move in 2021 when my wife retired from AAA of CA.

I just became an Associate Member of the AVOCA Volunteer Fire Department and help them with Fund Raising.



# MARVIN R. EGAN

4648 Old Stage Road, Kingsport, TN 37664

423-341-0230

[Marvin.egan@eganconstruction.com](mailto:Marvin.egan@eganconstruction.com)

## ***Business***

Egan Construction, LLC, a multi-million dollar company employs 30 fulltime associates and sub-contractors of multiple trades since 1998. Work includes residential and commercial custom builds, additions, renovations and remodels.

Egan Electric and Egan Home Center are subsidiaries of Egan Construction, LLC.

Owner of Bule Ridge Investment Group

Owner of Olde Orchard Farms, LLC

Owner of Egan Properties

Partner of SouthRidge Investments, LLC

## ***Licenses and bonding***

Unlimited General Contractor in Virginia and Tennessee

\$3.3M Electrical License in Virginia and Tennessee.

Certified in water and mold mitigation from IICRC.

Contractors License # VA 2705140409 Exp 4-30-2025

Contractors License # TN 59200 Exp 3-31-2025

## ***Professional Affiliations***

Set as president for the Home Builders Association of the Greater Kingsport Area for two years.

Previously sat on the Regulating Board of Directors for Home Builders Association of the Greater Kingsport Area.

Currently sit on the Board of Appeals for Sullivan County.

## ***Awards***

Four-time winner of Kingsport Time's Builder of The Year.

## ***Community and personal***

Licensed Minister in the state of Virginia and Tennessee and actively involved in the Church and surrounding community.

Counselor for community members interested in joining the construction workforce and developing businesses.



# Agenda subject voting report

318

Meeting name

Sullivan County Commission July 20 2023

7/20/2023

4.3 Reappointments of Jay Baldauf and Marvin Egan to Board of Zoning Appeals

**Description**

**Chairman** Venable, Richard

**Total vote result**

**Voting start time** 6:34:51 PM  
**Voting stop time** 6:35:06 PM  
**Voting configuration** Vote  
**Voting mode** Open  
**Vote result**

Yes	20
Abstain	0
No	0
Total Present	20
Absent	4

**Group voting result**

Group	Yes	Absent
No group	20	0
<b>Total result</b>	<b>20</b>	<b>0</b>

**Individual voting result**

Name	Yes	Abstain	No	Absent
Akard, David ()	X			
Calton, Darlene ()	X			
Carr, Joe ()	X			
Cole, Michael ()	X			
Crawford, Larry ()				X
Cross, Andrew ()	X			
Crosswhite, Joyce ()	X			
Gardner, John ()	X			
Glover, Hershel ()	X			
Harvey, Cheryl ()	X			
Hayes, David ()	X			
Horne, Daniel ()				X
Ireson, Mark ()				X
Jones, Sam ()	X			
King, Dwight ()	X			
Leonard, Tony ()	X			
Locke, Hunter ()	X			
McMurray, Joe ()				X
Means, Jessica ()	X			
Pierce, Archie ()	X			
Slagle, Matt ()	X			
Stidham, Gary ()	X			
Vanover, Zane ()	X			
Ward, Travis ()	X			



**Sullivan C**

*Board of County Co  
243<sup>rd</sup> Annual S*

*Pending  
Additional  
Requirements  
from  
applicant.*

**IN RE: Sullivan County Constable – Dis  
Order Appointing Constable to**

WHEREAS, a vacancy has occurred in the office  
the resignation of Doug Woods; and

WHEREAS, in accordance with T.C.A. §8-10-118, the County Legislative Body has the  
authority to fill the unexpired term until the next general election; and

WHEREAS, a legal notice was published announcing the vacancy, how to apply, and  
scheduled time and place the Sullivan County Board of Commissioners would appoint a  
qualified person to fill the vacancy; and

WHEREAS, The Sullivan County Board of Commissioners has, on July 20, 2023,  
followed proper procedures to select an appointee, including review of all applications  
received; and

WHEREAS, the nominee has met all requirements to fulfill the position as outlined in  
T.C.A. §8-10-102(a)(1); and

WHEREAS, by a majority vote of the Sullivan County Board of Commissioners  
appoints to fill the remainder of the term.

NOW THEREFORE BE IT ORDERED, ADJUDGED AND DECREED pursuant to  
T.C.A. §8-10-118 the Sullivan County Board of Commissioners hereby confirms the  
appointment of

**Name: Tim Lane**  
**Address: 1552 Granby Rd, Kingsport, TN 37660**

Appointee to serve through August 31, 2026. Said order confirmed and entered into the  
record of the Sullivan County Board of Commissioners this 20<sup>th</sup> day of July, 2023.

Richard S. Venable, Sullivan County Mayor

Teresa Jacobs, Sullivan County Clerk

Comm. Carr made a motion to nominate Jeff Whitaker and Comm. Calton made a motion  
to nominate Tim Lane. Mr. Tim Lane appointed with vote being 19 Lane, 1 Whitaker, 4 absent.



STATE OF TENNESSEE  
COUNTY OF SULLIVAN

AFFIDAVIT OF QUALIFICATION  
OFFICE OF CONSTABLE

I, TIM LANE, after being duly sworn according to law, depose and say that in accordance with the provisions of Tennessee Code Annotated § 8-10-102:

- 1. I am at least twenty-one (21) years of age;
- 2. I am a qualified voter of Constable District 9;
- 3. I have the ability to read and write;
- 4. I have not been convicted in any federal or state court of a felony; and
- 5. I have not been separated or discharged from the armed forces of the United States with other than an honorable discharge.

This 27 day of May, 2023.

Tim Lane  
Affiant's Signature

Address: 1552 Granby Rd

Phone: 423-292-9360

STATE OF TENNESSEE  
COUNTY OF SULLIVAN

Subscribed and sworn to before me, the undersigned Notary for the State and County aforesaid, this 22nd day of May, 2023

Angela M. Hess  
Notary Public

My Commission Expires: 8/31/26





**Timothy J. Lane**

1552 Granby Rd  
Kingsport, TN 37660  
423-292-9360

**Dobyns Bennett High School**  
Graduated 1982

**Sullivan County Sheriff's Department, Reserve Officer\***  
1990- 1998  
Patrol  
Traffic Duty  
Serving Warrants  
Jail Duty

**Sullivan County Constable, Elected Position District 11\*\***  
1996- Resigned due to moving out of District 2016  
Patrol  
Traffic Duty  
Serving Warrants  
Assisting SCSO  
Worked Sullivan South High School Events

\*Passed psychological exam to be cleared to work with SCSO (1990)

\*\*Completed mandatory 40 hours of inservice and range qualified each year as Constable





# Certificate of Election

BE IT KNOWN, That after canvassing the official returns as required by law of an election held in Sullivan County, Tennessee on AUGUST 1, 1996

TIM LANE

was duly and legally elected to the office of

**CONSTABLE**

WITNESS our signatures, this 20th day of AUGUST, 1996

SULLIVAN COUNTY ELECTION COMMISSION

[Signature] Chairman

[Signature] Secretary

Member

Member

[Signature]

Member



# CERTIFICATE OF ELECTION

BE IT KNOWN, That after canvassing the official returns as required by law of an election held in Sullivan County, Tennessee on August 3, 2000

*Tim Lane*

was duly and legally elected to the office of

**Constable**

WITNESS our signatures, this 8th day of August 2000

SULLIVAN COUNTY ELECTION COMMISSION

*A. D. Joyce*  
A. D. Joyce, Chairman

*Ted Testerman*  
Ted Testerman, Secretary

*Leslie Carr*  
Leslie Carr, Member

*Betsy Shine*  
Betsy Shine, Member

*Wallace Boyd*  
Wallace Boyd, Member



# Certificate Of Election

BE IT KNOWN, That after canvassing the official returns as required by law of an election held in Sullivan County, Tennessee on August 5, 2004

## Tim Lane

was duly and legally elected to the office of

### Constable

WITNESS our signatures, this 12<sup>th</sup> day of August, 2004


SULLIVAN COUNTY ELECTION COMMISSION

  
A. O. Jones, Chairman

  
Ted Testerman, Secretary

  
Ezelle Carr, Member

  
Betsy Shine, Member

  
Wallace Boyd, Member



# Certificate of Election

BE IT KNOWN, That after canvassing the official returns as required by law of an election held in Sullivan County, Tennessee on August 7, 2008

## Tim Lane

was duly and legally elected to the office of

### Constable, District 11

WITNESS our signatures, this 14th day of August, 2008

SULLIVAN COUNTY ELECTION COMMISSION

  
A. D. Jones, Chairman

  
Tom Morton, Secretary

  
Leslie Carr, Member

  
Betsy Shige, Member

  
James Holmes, Member



# Certificate of Election

BE IT KNOWN, that after canvassing the official returns as required by law of an election held in Sullivan County, Tennessee on August 2, 2012

## Tim J. Lane

was duly and legally elected to the office of

### CONSTABLE

DISTRICT ELEVEN

WITNESS our signatures, this 14th day of August, 2012

#### SULLIVAN COUNTY ELECTION COMMISSION

*James W. Holmes*  
James W. Holmes, Chairman

*Betsy Shino*  
Betsy Shino, Secretary

*Gerald Cassell*  
Gerald Cassell, Commissioner



*Tom Marlon*  
Tom Marlon, Commissioner

*Leslie Carr*  
Leslie Carr, Commissioner

*Jack C. Booher*  
Jack C. Booher, Administrator of Elections

# Dudman-Bennett High School

Kingsport, Tennessee

This Certifies That  
Timothy John Lane

has satisfactorily completed the Course of Study prescribed for Graduation from  
this School, and is therefore awarded this

## Diploma

Given at Kingsport, in the State of Tennessee,  
this twenty-eighth day of May, 1962.

*D. Lynn Johnson*

President of Board

*Ralph E. Evans*

Superintendent of Schools

*Kenneth M. Snapp*

Secretary of Board

*John Thompson*

Principal of High School



**Mayor**

---

**From:** robert harris <kentharris2000@yahoo.com>  
**Sent:** Monday, May 29, 2023 8:11 PM  
**To:** Mayor  
**Subject:** Tim Lane appointment for 9th district constable

Greetings Mayor Venable, I just wanted you to know as president of the East Tennessee Constables Association, we are supporting Tim Lane for the appointment of the vacant position of constable in the 9th district. Tim was elected constable in the 11 th district for 20 years before moving to the 9th district. Tim was a reserve Sullivan County Deputy Sheriff prior to being elected constable. He has a clean background and a great personality.  
Sent from my iPhone





**Mayor**

---

**From:** Jeffery Scott Anderson <constableanderson@yahoo.com>  
**Sent:** Monday, May 29, 2023 8:02 PM  
**To:** Mayor  
**Subject:** Constable - District 9

Hello Mayor! I would like to highly recommend Tim Lane for the open constable position in District 9. Tim previously served for 20 years as constable in district 11 and did an outstanding job. He now lives in district 9, though. Thank you, sir, for your time and consideration.

Scott  
Constable J. Scott Anderson  
District 10, Sullivan County



**William "Bucky" Smith** KINGSPORT, TN 37660

Cell: 423-732-9752

Email: buckysmi@gmail.com

My name is William Bradley "Bucky" Smith, and I am a proud resident of District 9 in the Ridgefield's Community for over 23 years with my wife, five children, and grandchild. I take pride in being an active community member and contributing to its growth and development. I graduated from Volunteer High School in 1988 and have worked for Eastman Chemical Company for the past 34 years before retiring and starting my own business, Treadz Tire & Towing. Throughout these careers, I have gained a wealth of knowledge in leadership, customer service, operations, and financial management.

In addition to my business experience, I have extensive experience in emergency services. I spent five years between the Hawkins County Sheriff's Department and Mount Carmel Police. I was a state-certified EMT with 25 years of experience in EMS and Rescue, also a state-certified Extraction Instructor and a lifetime member of the Kingsport Life Saving Crew, where I served as Chief. Additionally, I have volunteered with Hawkins County & Church Hill Volunteer Fire Departments, Church Hill Rescue. I was employed part-time at Sullivan County EMS and Holston Defense Fire & Rescue. My dedication and experience in these roles have given me a unique perspective on teamwork, problem-solving, and face-paced environments.

I am a dedicated and hardworking individual with a passion for helping others. I look forward to serving my community for many years to come.

Sincerely,

William Bradley 'Bucky' Smith



STATE OF TENNESSEE  
COUNTY OF SULLIVAN

AFFIDAVIT OF QUALIFICATION  
OFFICE OF CONSTABLE

1. Jeff Whitaker, after being duly sworn according to law, depose and say that in accordance with the provisions of Tennessee Code Annotated § 8-10-102:

- 1. I am at least twenty-one (21) years of age;
- 2. I am a qualified voter of Constable District 9;
- 3. I have the ability to read and write;
- 4. I have not been convicted in any federal or state court of a felony; and
- 5. I have not been separated or discharged from the armed forces of the United States with other than an honorable discharge.

This 24 day of May, 2023.

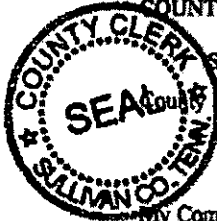
Jeff Whitaker  
Affiant's Signature

Address: 321 May Ave Kingsport

TN. 37665

Phone: 423-817-5118

STATE OF TENNESSEE  
COUNTY OF SULLIVAN



Subscribed and sworn to before me, the undersigned Notary for the State and County of Sullivan, Tennessee, on this 24<sup>th</sup> day of May, 2023.

Christa Jacobs  
Notary Public County Clerk

My Commission Expires: 8/31/26



**Dear Sullivan County Commissioners,**

**It has come to my attention that a Constable Position for District 9 has become available.**

**As a 15 - Year Resident of District 9's Lynn Garden Area I would like to be considered for this position.**

**If accepted as District 9's Constable, I will perform with diligence the duties required.**

**I have attached my Resume and Certificates of Training for your Review.**

**Thank you for your time and consideration.**

**I look forward to hearing from you soon!**

**Jeff Whitaker**

**321 May Ave  
Kingsport, TN 37665**

**423-817-5118**



**SUMMARY:** A Dedicated Family Oriented individual who is willing to help his neighbors and community whenever possible. Who is an active member of the Lynn Garden Neighborhood Watch because he is concerned with his neighborhood safety and wellbeing.

**WORK EXPERIENCE:**

**Mount Carmel Reserve Officer**

Duties included Drug Raids, Day Shift/Night Shift Patrols, working Special Events including Governor Funded Special Projects. Certificates of Training Attached

**Cheek Solutions**

Responsibilities include Installation of Tele-communications Cable and the installation of Emergency Vehicle Lighting.

This position involved communication with the customer on their wants and needs, then determine the best way to meet them.

**Tele-Optics**

26 - Year growth with the company starting as an Electricians Helper moving up to an Electrician. Transferred to the Tele-Communications side supervising a special project that lasted 3 years. Upon Completion I was given a Supervisory position managing 15 employees. Which grew to 30 employees which covered Day Shift/Night Shift Cable, Electrical work, Computer Moves and Infocus Projector Installations.

This Position Reported Directly to the President of the Company,

Licensed Armed Guard in the State of Tennessee for 10 Plus Years doing special projects.

Lifetime Handgun Permit Holder



# South High School

Sullivan



County

*This is to Certify that*

*Jeffrey Edward Whitaker*

*has satisfied the requirements for graduation from high school as prescribed by the Tennessee State Board of Education, and is, therefore, awarded this*

*Diploma*

*In Testimony Whereof and by the authority in us vested, we have affixed our signatures this the 3rd day of June 19 68, at South High School, Sullivan County,*

*Route 17, Highland Drive, Kingsport, Tennessee*

*Charles G. Brewster*

COUNTY SCHOOL SUPERINTENDENT

*John A. [Signature]*

CHARGES COUNTY BOARD



# Certificate of Training

*Presented To*

**Jeff Whitaker**

*For Successful Completion in*

**Firearms Qualification**

*On* 05-29-2010 *At*

**Mount Carmel, TN**



  
Instructor



# Certificate of Training

*Presented To*

**Jeff Whitaker**

*For Successful Completion in*

**ASP / Baton Training**

*On* 07-06-2010 *At*

**Mount Carmel, TN**



*BODNY*  
instructor





# Certificate of Training

*Presented To*

**Jeff Whitaker**

*For Successful Completion in the Course of*

**Defensive Tactics**

*On* 07-24-2010 *At*

**Mount Carmel, TN**



*B. D. W.*

Instructor



# Certificate of Training

*Presented To*

**Jeff Whitaker**

*For Successful Completion in the Course of*

**What Every Street Cop Needs to Know about Body Language**

*On* 08-17-2010 *At*

**Mount Carmel, TN**



*BODM*  
Instructor



# Certificate of Training

*Presented To*

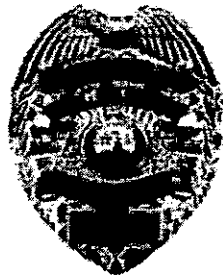
**Jeff Whitaker**

*For Successful Completion in*

**Chemical Spray**

*On* 07-06-2010 *At*

**Mount Carmel, TN**



*B. D. M. J.*  
Instructor



# Certificate of Training

*Presented To*

*Jeff Whitaker*

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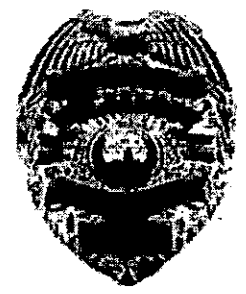
*For Successful Completion in*

*EVOC / Vanessa Kay Free*

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*On* 07-19-2010 *At*

*Mount Carmel, TN*



*Boomy*  
Instructor



# Certificate of Training

*Presented To*

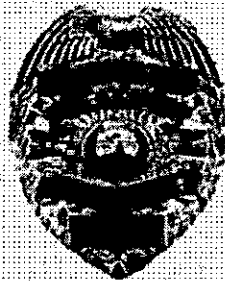
**Jeff Whitaker**

*For Successful Completion in the Course of*

**Child Sexual Abuse**

*On* 08-17-2010 *At*

**Mount Carmel, TN**



*BOOM*  
Instructor



# Certificate of Training

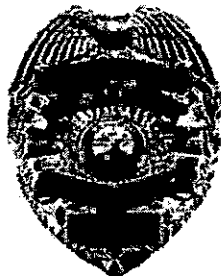
*Presented To*

**Jeff Whitaker**

*For Successful Completion in the Course of*  
**Diffusing Aggressive Behavior**

*On* 08-17-2010 *At*

**Mount Carmel, TN**



*Boomy*  
Instructor



# Certificate of Training

*Presented To*

**Jeff Whitaker**

*For Successful Completion in the Course of*  
**Management of Aggressive Behavior**

*On* 08-17-2010 *At*

**Mount Carmel, TN**



*BCDMS*  
Instructor



# Certificate of Training

*Presented To*  
**Jeff Whitaker**

*For Successful Completion in the Study of*  
**Case Law**

*On* 09-21-2010 *At*

**Mount Carmel, TN**



*Ken Pappal*  
Instructor





# ***CERTIFICATE OF TRAINING***

**This Certifies  
that on March, 15th,  
2011**

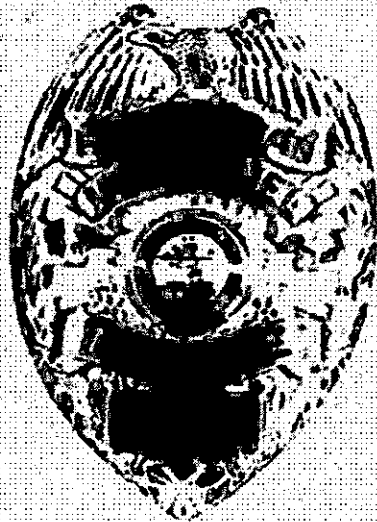
***Jeff Whitaker***

---

**completed  
8 Hours  
of training in  
Using Police Radar.**



**Christopher Jones  
Instructor**



*This Certificate is Awarded to*

**Jeff E. Whitaker**

*for successfully demonstrating the skills and competencies in*

**Supervisory Leadership For  
Today and Tomorrow**

*Awarded on this date*

**June 27, 2000**



Facilitator





# *Certificate of Attendance*

## **A COLLABORATIVE APPROACH TO COMBATING HUMAN TRAFFICKING**

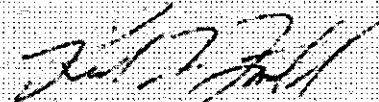
**Presented by: DOJ and FBI**

August 10, 2010  
Crowns Plaza Hotel  
Knoxville, Tennessee

**PRESENTED TO:  
Jeff Whitaker**



Robert M. Casey, Department of Justice  
Acting Section Chief  
Civil Rights Criminal Section



Richard L. Lambert  
Federal Bureau of Investigation  
Special Agent in Charge



# Constable Appointment for 9th District

ABSENT			LANE			WHITAKER			ABSTAIN
	AKARD	1	AKARD		AKARD				
	CALTON	1	CALTON		CALTON				
	CARR		CARR	1	CARR				
	COLE	1	COLE		COLE				
1	CRAWFORD		CRAWFORD		CRAWFORD				
	CROSS	1	CROSS		CROSS				
	CROSSWHITE	1	CROSSWHITE		CROSSWHITE				
	GARDNER	1	GARDNER		GARDNER				
	GLOVER	1	GLOVER		GLOVER				
	HARVEY	1	HARVEY		HARVEY				
	HAYES	1	HAYES		HAYES				
1	HORNE		HORNE		HORNE				
1	IRESON		IRESON		IRESON				
	JONES	1	JONES		JONES				
	KING	1	KING		KING				
	LEONARD	1	LEONARD		LEONARD				
	LOCKE	1	LOCKE		LOCKE				
1	MCMURRAY		MCMURRAY		MCMURRAY				
	MEANS	1	MEANS		MEANS				
	PIERCE	1	PIERCE		PIERCE				
	SLAGLE	1	SLAGLE		SLAGLE				
	STIDHAM	1	STIDHAM		STIDHAM				
	VANOVER	1	VANOVER		VANOVER				
	WARD	1	WARD		WARD				

4  
ABSENT

19  
LANE

1  
WHITAKER

ABSTAIN



## Sullivan County

Board of County Commissioners  
243<sup>rd</sup> Annual Session

**IN RE: Sullivan County Libraries Board of Directors  
Blountville, Tennessee**

### *Order Appointing Library Board Members*

WHEREAS, the Sullivan County Mayor has authority to appoint members to the Sullivan County Library Board of Directors; and

WHEREAS, the Sullivan County Library Board of Directors has submitted recommendations for two members of the board; and

NOW THEREFORE BE IT ORDERED, ADJUDGED AND DECREED by Sullivan County Mayor, Richard S. Venable, in his capacity to appoint members to the Sullivan County Library Board that **James Eaton** and **Alyssa Ison** be appointed to serve on the Sullivan County Library Board of Directors. Terms end June 2027.

Said order confirmed and entered into the record of the Sullivan County Board of Commissioners this 20th day of July, 2023.

Richard S. Venable, Sullivan County Mayor

Teresa Jacobs, Sullivan County Clerk

Commissioner Cross made a motion to approve the appointment of James Eaton and Alyssa Ison to the Sullivan County Library Board. 2<sup>nd</sup> by Commissioners Cole, Gardner and Stidham.

19 Yes, 1 No, 4 Absent





## Board of Trustees Application Form

Thank you for your interest in joining the Sullivan County Public Library System Board. Use this form to provide useful information about yourself, to ensure the best match between you and the Library System for its Board of Trustees. Please submit a copy of your resume along with 2-3 personal references with your application.

Name: James Eaton

Home Phone Number: \_\_\_\_\_ Cell number: 423 723 9091

Address: 5820 Seneca Rd Kingsport, TN 37664

Branch Affiliation: Blountville

Email address: jamesgeaton11@gmail.com

Briefly describe why you would like to join our Board of Trustees:

Reading has become a substantial part of my life over the last few years. I now read 100+ books a year and the public library has been an incredible resource. From books that I check out each week, the access to online tools and apps, the opportunities for my children, and the friends I have made through the library it has become an important place for me and my family. I want to help others see the value that this library systems brings to our community!

Current organizational affiliations (names of the organization and your role(s)):

1. Cubscout Pack 385 - CubMaster
2. Highlands Fellowship - staff member since 2017
3. \_\_\_\_\_
4. \_\_\_\_\_



Which of your skills would you like to utilize on the Board? Check those that apply:

- Board development
- Strategic planning
- Staffing / HR
- Program development
- Financial management
- Fundraising
- Evaluation
- Community networking
- Other
- Training
- Marketing
- Volunteer management
- Facilities management

Other- please explain: \_\_\_\_\_

What aspect of our library services are you most passionate about? I love the community around reading and I love connecting with the staff over books and experiences. Local connection are what makes libraries special. I want to see local libraries thrive!

Please list any previous experience with Boards whether volunteered or appointed: \_\_\_\_\_

As Cubmaster, I lead our group of Den leaders to work through their scouting material, help students raise funds, engage with our community partners, and impact the lives of kids in our local communities.

What do you wish to achieve through your participation on the Board, e.g., what types of experiences, skills to develop, interests to cultivate, etc.?

I love reading. I read all kinds of fiction and I love learning about new authors and genres. I see so much potential in connecting the worlds we read about with our own world. I could talk about books all day, and I want to do what I can to make reading more accessible to everyone. I want to see more book clubs, discussions, community engagement (classes, resources, developing skills), and online opportunities to grow the reach of the library.

Applications will be reviewed by the current Board of Trustees and one recommendation per vacancy will be made to the Sullivan County Board of Commissioners for appointment upon approval.

If you join the Board, you agree that you can provide at least 2-4 hours a month in attendance to Board and Committee meetings and any online or in-person Trustee workshops and trainings. You also agree that you do not have any conflict-of-interest in participating on the Board.

Your signature: *Jana [Signature]* Date: April 21, 2023



# James Eaton

Kingsport, TN 37664

Phone: 423.723.9091

Email: [jamesgeaton11@gmail.com](mailto:jamesgeaton11@gmail.com)

Profile	<p>I am a 34-year-old Creative Professional from Kingsport, TN. I have been married to my wonderful wife Kami for 12 years and we have two children; Lionel is nine and Emmylou is eight. I love helping organizations craft meaningful experiences through design, video, audio, and live production. I have a passion for creativity and communication, and I have lead teams of various sizes over the last decade to produce exceptional content across various mediums.</p>
Experience	<p>Messaging / Creative Director - Highland Fellowship 2017 - Present</p> <p>As Messaging Director I develop strategies across our Weekend Gatherings, Discipleship (small groups), Teaching Team, and Digital Engagement teams to implement our core values and move the church forward. I work with various teams across our Central Team and Campus Operations to ensure that the best ideas are carried out with consistency and professionalism.</p> <p>I spend time writing content, researching ideas, implementing strategy, and offering steps for improvement on a regular basis so we can accomplish the mission and vision of Highlands Fellowship. I also edit our online / TV productions and help our worship team produce audio content on a weekly basis.</p> <p>Creative Director - Indian Springs Baptist Church 2012 - 2017</p> <p>As Creative Director, I oversee all visual communication during services, aid in series development, and create content for various ministries at ISBC. I handle all online content, video production, audio production, and any other technology needs; each week is a new challenge as our team keeps up with the needs of a multi-site church. I also lead our worship band which includes creating loop tracks, crafting services, discipling new leaders, and preparing the band each week for worship.</p>
Education	<p>North Greenville University; Greenville, SC -- Media Ministry (Mass Comm), 2011</p>
Skills	<p>I have extensive training with Apple's macOS platform, Adobe Creative software, Final Cut Pro, Dante (Audinate products), team collaboration apps (Asana, Slack, BaseCamp, G Suite), Ableton Live, digital audio consoles, and various DAWs</p>
References	<p>Eric Davis - Friend, peer. // <a href="mailto:ericmdavis09@gmail.com">ericmdavis09@gmail.com</a> Alex Wilson - Manager, co-worker, friend // <a href="mailto:awilson@hf.church">awilson@hf.church</a></p>







### Board of Trustees Application Form

Thank you for your interest in joining the Sullivan County Public Library System Board. Use this form to provide useful information about yourself, to ensure the best match between you and the Library System for its Board of Trustees. Please submit a copy of your resume along with 2-3 personal references with your application.

Name: Alyssa Ison  
Home Phone Number: NA Cell number: (423)863-3972  
Address: 31 24th Street, Bristol, TN 37620

Branch Affiliation: Sullivan Main - Blountville  
Email address: isonam1416@gmail.com

Briefly describe why you would like to join our Board of Trustees:  
I am passionate about keeping the library thriving by involving as  
many community members as possible. I read regularly, and visit the  
library often. It is a positive place for so many, and I want to help  
make sure it continues to grow and prosper.

- Current organizational affiliations (names of the organization and your role(s)):
1. Bristol Tennessee City Schools Teacher
  2. Niswonger Comprehensive Educational Resources Developer
  3. East Tennessee State University Adjunct Professor
  4. \_\_\_\_\_



Which of your skills would you like to utilize on the Board? Check those that apply:

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Board development   | <input checked="" type="checkbox"/> Financial management | <input checked="" type="checkbox"/> Training              |
| <input checked="" type="checkbox"/> Strategic planning  | <input checked="" type="checkbox"/> Fundraising          | <input checked="" type="checkbox"/> Marketing             |
| <input checked="" type="checkbox"/> Staffing / HR       | <input checked="" type="checkbox"/> Evaluation           | <input checked="" type="checkbox"/> Volunteer management  |
| <input checked="" type="checkbox"/> Program development | <input checked="" type="checkbox"/> Community networking | <input checked="" type="checkbox"/> Facilities management |
|   | <input type="checkbox"/> Other                           |   |

Other- please explain: \_\_\_\_\_

What aspect of our library services are you most passionate about? Circulation and electronic services

are my current focus, but that may change as I learn more about the library.

Please list any previous experience with Boards whether volunteered or appointed: During college I served

various roles on both student government and housing boards. See CV for details.

What do you wish to achieve through your participation on the Board, e.g., what types of experiences, skills to develop, interests to cultivate, etc.?

As a board member I would like to help the library continue to grow. When I talk with others in my age group, they relay that they do not see a place for themselves at the library, and I would like to change that. I also want to gain a better understanding of how the library runs, what all it offers, etc. I am a big reader and regular patron of libraries in our area (I read 140 books from libraries last year), and I want to find ways to be more involved in the library and give back to an entity that brings a lot of joy to my life.

Applications will be reviewed by the current Board of Trustees and one recommendation per vacancy will be made to the Sullivan County Board of Commissioners for appointment upon approval.

If you join the Board, you agree that you can provide at least 2-4 hours a month in attendance to Board and Committee meetings and any online or in-person Trustee workshops and trainings. You also agree that you do not have any conflict-of-interest in participating on the Board.

Your signature: Alyssa Ison Date: 3/31/2023



# Alyssa Ison

(423) 863-3972 • isona@btcs.org • isonalyssa@gmail.com

## EDUCATION

**Lincoln Memorial University** Harrogate, TN  
Education Specialist GPA: 4.0 Graduation Date: December 2020

- Focus on Curriculum and Instruction
- Alpha Chi National College Honor Society

**East Tennessee State University** Johnson City, TN  
Master of Arts in Teaching GPA: 3.968 Graduation Date: May 2016

- Tennessee State Teacher License with endorsements in Chemistry and Psychology
- Secondary Cohort Liaison
- Noyce Scholar
- Kappa Delta Pi International Honors Society in Education

**University of Tennessee at Chattanooga** Chattanooga, TN  
BS Psychology: Natural Sciences GPA: 3.537 Graduation Date: May 2014

- Graduated with honors
- Scholars in Residence Honors – 4 years
- Dean's List – 4 years
- Golden Key Honors Society

**Dobyns-Bennett High School** Kingsport, TN  
High School Diploma Graduation Date: May 2010

- Graduated with honors
- Tennessee/Virginia Scholar

## TEACHING AND EDUCATIONAL WORK EXPERIENCE

**Bristol Tennessee High School, Science Teacher** Bristol, TN

Fall 2018 - Current

- Courses taught: Physics (Grades 10 – 12), Physical Science (Grades 9 – 11), Career Center Chemistry (Grades 11 – 12), College Prep Chemistry (Grades 10 – 12), and Honors Chemistry (Grades 9 – 12)
- Maintains chemistry pacing and assessments based on state standards
- Creating and implementing Three-Dimensional Lessons and assessments
- Plans engaging lessons for 70 – 90 students a day
- Strong implementation of the Canvas learning management system
- Active in the First Region Science Collaborative
- Mentored an ETSU Secondary Science Master of Arts in Teaching student during the 2020 – 2021 and 2021 – 2022 school year

**East Tennessee State University, Adjunct Professor** Johnson City, TN

Fall 2021 – Current

- Taught SCED 44117/ 5417 – Secondary Science Teaching Methods and EDFN 2400 – Foundation for the Profession of Teaching



- Created a curriculum for college seniors and graduate students focused on the design and implementation of quality science instruction
- Delivered curriculum in both a hybrid and asynchronous online environment

**Niswonger Foundation, Curriculum Developer** **Greeneville, TN**

Fall 2021 – Spring 2023

- Developed 15 chemistry 1 lessons that included instructional plans for the teacher, presentation materials, student resources, and answer keys
- Peer reviewed team members' lessons in collaborate meetings

**East Tennessee State University, Guest Lecturer** **Johnson City, TN**

Fall 2020

- Topics (SCED 4417/5417): three-dimensional science, lesson planning, and science specific pedagogy
- Topics (SCED 4417/5417 and EDFN 5420): connections between the TEAM Rubric, edTPA rubric, and the ETSU lesson plan template and scoring rubric

**Tennessee Department of Education, Physical Science Facilitator** **Johnson City, TN**

June 2019

- Lead two groups of local high school science educators through the state developed training
- Presented on three-dimensional science instruction and integration, equitable science education, and the role of physical science courses

**Tennessee Department of Education, Science Matter Expert** **Nashville, TN**

November 2018 – June 2019

- Create three 3-Dimensional Science Lessons for Physical Science using the 5E GRC model
- Refine lessons and lesson materials over the course of 5 months
- Attend monthly session in Nashville
- Present one lesson to the Science Matter Expert and review cohort group
- Develop presentation materials for state facilitator and state teacher training
- Lead the Physical Science facilitator training in June that includes 3-Dimensional lessons, using the 5E GRC model, sensemaking, formative assessment in 3D lesson, and a closer examination of the crosscutting concepts.

**Bearden High School, Teacher**

**Knoxville, TN**

August 2016 – June 2018

- Courses taught: College Prep Chemistry (Grades 10 – 12), Physical World Concepts (Grade 9), Psychology (Grades 9 – 12), Sociology (Grades 9 – 12), Freshman Leadership and Skills of Success (Grade 9), and Leadership I (Grades 10 – 12)
- Developed Psychology, Sociology, and Leadership Series Curriculum
- Transitioned to a personalized learning style psychology course created via Canvas
- Integrated personalized learning into chemistry courses
- Student Government Association Advisor
- Tennessee Association of Student Councils 2018 Convention Advisor

**Tennessee Association of Student Councils (TASC) Summer Camp Director**

Summer 2013 and 2014

- Responsible for planning a three day counselor training camp and a five day middle school and high school leadership camp



- Created a leadership curriculum and learning objectives for the week
- Supervised 8-10 counselors and about 130 campers
- Summer 2013 - Worked with a co-director to divide the responsibilities of supplies, time allocations, and binder and schedule production prior to arrival at camp
- Acted as an emergency responder to camp incidents and planned around impending weather

---

### **PROFESSIONAL DEVELOPMENT**

#### **2022 – 2023**

- Canvas ICON Conference – Worked with New Quizzes, Mastery Connect, Student Engagement, and Platform Improvement Roll Out
- Chemistry 1 course unit plans creation

#### **2021 – 2022**

- Presenter: Using Google Drive and Canvas to Streamline In-Person and Virtual Learning in a Post hybrid learning environment
- Analyzing chemistry 1 state standards including: standards, objectives, vocabulary, science and engineering processes, and crosscutting concepts.

#### **2020 – 2021**

- Presenter: Using Google Drive and Canvas to Streamline In-Person and Virtual Learning
- Presenter: Canvas Information and School District Expectations
- Video Presentation: Deciding, Creating, and Implementing a High-Quality Canvas Homepage
- Video Presentation: Canvas and Google Drive
- Video Presentation: Creating an Inclusive Bitmoji Classroom for Canvas Homepage
- Organizing Modules and Creating Templates in Canvas LMS
- Microsoft Teams Basics
- edTPA Coaching Training
- edTPA The Academic Language of Academic Language
- edTPA How to Write for Rubric 8
- edTPA How to Write for Rubric 9
- Canvas Studio Training

#### **2019 – 2020**

- Presenter: Google Drive and Canvas
- Presenter: Recognizing, Creating, and Using Multidimensional Format Assessment Questions in Science
- Building Strong Brains – Infant development and childhood trauma
- Chemistry Curriculum Development
- Physical Science Curriculum Development
- First CORE Regional Science Collaborative - 3D Assessment Items: Adapting the Old & Creating the New
- First CORE Regional Science Collaborative - Planning for Three-Dimensional Instruction: Standards, Lessons, Assessments, and Resources



**2018 – 2019**

- Presenter: CanvasCon
- Cultivating Canvas – Taking your use of Canvas to the next step
- Science Curriculum Development
- First CORE Regional Science Collaborative – A Dynamic Duo: SEPs and DCIs
- First CORE Regional Science Collaborative – Phenomenon-based Instruction in Science
- Civilian Response to Active Shooter Training
- New Teacher Orientation
- Structure Science Talk Strategies
- Classroom Management

**2017 – 2018**

- Presenter: Modifying Assignments for English Language Learners
- Collaborator: Leadership and SGA – Integrated Course Curriculum Development
- Physical World Concepts Curriculum Update Planning
- Cultivating Canvas – Improving your skills with the learning management system
- In the Country We Love – A book study to create connections with ELL students
- Special Course Curriculum Writing for Leadership
- Classroom Management in a 1:1 Course
- Effectively Communicating Work Expectations to Students and Developing Sub Plans that Ensure Learning is Happening
- Elevation Workshop – Using data to support ELL students
- Canvas Summer Camp – Personalized Learning Professional Development
- Personalized Learning Environment Workshop
- 8<sup>th</sup> Grade Parent Curriculum Night

**2016 – 2017**

- Science Practices – Preparing to use Science and Engineering Practices
- Mentor Morning Session
- 8<sup>th</sup> Grade Parent Curriculum Night
- Seven Strategies of Assessment for Learning Book Study
- Personalized Learning: Understanding how it works and how it differs from individualization and differentiation
- Using Piktochart to Create Engaging Syllabi
- Canvas and Aspen 101: Making your classes ready for the first day of class
- Flinn Lab Safety Training
- Bearden New Teacher Orientation
- Knox County New Teacher Academy
- Ron Clark's Essential 55 Book Study
- Project-Based Learning 101

**RESEARCH EXPERIENCE AND PRESENTATIONS****Lincoln Memorial University**

Educational Specialist Graduate Student

October 2020

- Research Report and School Improvement Proposal: Planning and Implementing Change to Develop Global Citizens



July 2020

- Presentation: Supporting Students to Succeed on the ACT

June 2020

- Research Report: Supporting LGBT+ Youth in Schools

Spring 2020

- School Based Article: A Look at Three-Dimensional Science Instruction

### **East Tennessee State University**

Secondary Education Science Graduate Student

Spring 2016

- Poster Title: Using Analogies in Chemistry
- Presented at the National Science Teacher Association (NSTA) Conference in Nashville, TN in the Society for College Science Teachers (SCST) Poster Exhibit

### **University of Tennessee at Chattanooga**

Research Assistant

Spring 2014

- Title: Factors Effecting Performance on Educational Tasks
- Supervised by Dr. Jill Shelton
- Presented at University of Tennessee at Chattanooga Research Day 2014

## **NONEDUCATION WORK EXPERIENCE**

### **East Tennessee State University Clemmer College of Education**

July 2015 – June 2016                      Events Coordinator

- Working under Dr. Aimee Lee Govett
- Organize educational meetings, such as Million Women Mentors
- Create opportunities for local education agencies and ETSU professors and staff to collaborate for improved instruction in our area
- Assisted in grant writing for individuals, departments, and organizations with a focus on STEM (Science, Technology, Engineering, and Mathematics) education and development

### **East Tennessee State University Clemmer College of Education Department of Curriculum and Instruction**

Fall 2014 – Spring 2016                      Master of Arts in Teaching Graduate Assistant

- Responsible for recruitment for the Teacher Education with Multiple Levels Program through classroom presentations, emails, and face-to-face meetings
- Updated and maintained the Master of Arts in Teaching and Quillen Chair of Excellence in Education webpages
- Assisted with grant writing
- Completed daily secretarial work
- Acted as a student resource for individuals in or interested in the program
- Aided in the completion of Residency Application Packets and Graduation Forms for the graduate program
- Worked with Dr. Govett to develop materials and complete paperwork to update the Master of Arts in Teaching degree path options with SACS



**East Tennessee State University Clemmer College of Education**

February 2015 – July 2015 Grants Assistant

- Worked under Dr. Aimee Lee Govett to complete educational grant work, with a focus on STEM (Science, Technology, Engineering, and Mathematics) related grants and grant performance tracking
- Assisted on the writing of a Noyce Graduate Teaching Fellows Grant

**Sullivan County Chancery Court**

June 2007 – December 2019 Clerical Assistant

- Updated delinquent taxes
- Managed file compilations and file storage
- Trained new summer help on the basics of the offices
- Worked with divorce filings, orders of protection, guardianships, and conservator ships
- Assisted with daily court filings including the organization and paperwork for file dismissals, tax sales, and retiring files

**Blountville Drug**

August 2008 – December 2014 Customer Service and Cashier

- Managed the cash register throughout the day as well as completing the end-of-the-day draw count
- Communicated with customers and aid them in their purchases
- Aided in the distribution of monthly billing
- Responsible for daily ordering of over-the-counter supplies

**University of Tennessee at Chattanooga Housing and Residence Life**

January 2013 – May 2014 Resident Assistant

- Oversaw 30 – 50 freshman students
- Developed a positive living environment designed to link community, faculty, and residents, often resolving conflict
- Promoted academic excellence, addressed student needs, to promote social, education, diversity, health, emotional, understanding and growth
- Communicated, corresponded & collaborated with on and off-campus offices such as counseling, student activities, campus security, Planned Parenthood, maintenance, etc.
- Implemented and enforced all University and Housing policies
- Budgeted and allocated money used for individual and staff programs

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**LEADERSHIP EXPERIENCE****Bristol Tennessee City Schools**

July 2020 – May 2022 Mentor to a Student Teacher

- Main mentor for two graduate students
- Supported them through learning various teaching methods, understanding state standards, and using our online learning management system
- Working with them to successfully complete the edTPA

July 2019 – May 2021 Teacher Ambassador

- Acts as a liaison between my school and the district in relation to education expectations, often centered around curriculum and instructional needs
- Creates and presents professional development at least two times a year
- Participates in the school-based leadership team





**Tennessee Association of Student Councils**

April 2017 – April 2018 Host School Advisor

- Advised students for hosting the statewide student council convention with around 800 attendees for the three day event
- Handled all ordering and payments for every aspect of the convention
- Organized all food, including special dietary needs, for the weekend
- Prepared students for competitions and speeches
- Complied the overall report of the convention for review by the state board

**East Tennessee State University Master of Arts in Teaching**

2014-2016 Master of Arts in Teaching Secondary Cohort Liaison

- Represented the secondary cohort in meetings on academic changes
- Acted as the voice of the cohort to raise concerns to faculty, departments, and the college when necessary
- Works to organize events for the cohort

**University of Tennessee at Chattanooga Student Government Association**

2013-2014 Entertainment Chair

- Acted as the liaison and correspondent between the three largest student groups and programming bodies on campus

2012-2013 University and Academic Affairs Chair

- Worked with various provosts, university offices, and university committees to enhance the academic and overall university experience for our students through policy and data driven change

2012-2014 District Senator

- Representative for students in policy changes, fee changes, construction and development, student organizations, programming, and miscellaneous items brought forth by students or university administration

2011-2012 Freshman Senate Advisor

- Oversaw 50 freshman students and instructed them on parliamentary procedure, paperwork protocol, professional dress and behavior, programming planning, and general government procedures
- Acted as a campus resource to aid in my freshman students' transition period
- Worked with various levels of university administration
- Continue to act as a mentor for some of my students

2010-2011 Freshman Senator

- Acted as a representative and key programming member for my freshman class with included work in community service, social events, and retention efforts

**University of Tennessee at Chattanooga Residence Hall Association**

2012 President

- Acted as The Chair during general body and executive meetings
- Oversaw two programming committees, public relations, finances, and conference participation

2011-2012 and 2013-2014 Treasurer

- Maintained three university budgets including continuous accounting, weekly spending approval, semesterly budget creation, and financial petition for funding

2011 Hall Delegate

- Voted as a representative for my fellow hall mates
- Worked with programming and advertising for on-campus students



**CERTIFICATIONS AND SKILLS**

- Chemistry: Content Knowledge Praxis II (5245) score of 158
- Psychology Praxis II (0391) score of 173
- Principles of Teaching and Learning Praxis II (5624) score of 188
- EdTPA Secondary Science score of 50
- FERPA Certification
- CPR Certified
- First Aid Certified
- Emergency Response Training
- QPR Certification
- Fire Safety Training
- Anaphylaxis Training
- Active Shooter Training
- The National Institutes of Health (NIH) Office of Extramural Research Protecting Human Research Participants Certification
- Trained in 3 Dimensional Science Instruction
- Experience in Exam Creator
- Proficient in ExamView
- Skilled in Canvas
- Knowledge of Schoology
- Worked with LiveText
- Familiar with SMART Board Technology
- Productive with Active Inspire
- Proficient in email, Microsoft Office, and Google Drive

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**AWARDS AND HONORS**

- East Tennessee State University Outstanding Mentor Teacher 2020- 2021
- Tennessee Association of Student Councils Advisor of the Year 2018
- Claudius G. Clemmer College of Education Outstanding Graduate Student Award 2015-2016
- Knox County Retired Teachers Association Scholarship Recipient November 2015
- Claudius G. Clemmer College of Education Outstanding Graduate Assistant Award 2014-2015
- 2014 Robert Noyce Scholar



Agenda subject voting report

Meeting name

Sullivan County Commission July 20 2023

7/20/2023

Sullivan County Libraries Board Of Trustee

Description

Chairman Venable, Richard

Total vote result

Voting start time 6:37:10 PM  
 Voting stop time 6:37:28 PM  
 Voting configuration Vote  
 Voting mode Open  
 Vote result

Yes	19
Abstain	0
No	1
Total Present	20
Absent	4

Group voting result

Group	Yes	No	Absent
No group	19	1	0
<b>Total result</b>	<b>19</b>	<b>1</b>	<b>0</b>

Individual voting result

Name	Yes	Abstain	No	Absent
Akard, David ()	X			
Calton, Darlene ()	X			
Carr, Joe ()	X			
Cole, Michael ()	X			
Crawford, Larry ()				X
Cross, Andrew ()	X			
Crosswhite, Joyce ()	X			
Gardner, John ()	X			
Glover, Hershel ()	X			
Harvey, Cheryl ()	X			
Hayes, David ()	X			
Horne, Daniel ()				X
Ireson, Mark ()				X
Jones, Sam ()	X			
King, Dwight ()	X			
Leonard, Tony ()	X			
Locke, Hunter ()	X			
McMurray, Joe ()				X
Means, Jessica ()			X	
Pierce, Archie ()	X			
Slagle, Matt ()	X			
Stidham, Gary ()	X			
Vanover, Zane ()	X			
Ward, Travis ()	X			

# Agenda subject voting report

364

Meeting name

Sullivan County Commission July 20 2023

7/20/2023

5 Approval of Commission Minutes

**Description**

**Chairman** Venable, Richard

**Total vote result**

**Voting start time** 6:52:52 PM  
**Voting stop time** 6:53:12 PM  
**Voting configuration** Vote  
**Voting mode** Open  
**Vote result**

Yes	20
Abstain	0
No	0
Total Present	20
Absent	4

**Group voting result**

Group	Yes	Absent
No group	20	0
<b>Total result</b>	<b>20</b>	<b>0</b>

**Individual voting result**

Name	Yes	Abstain	No	Absent
Akard, David ()	X			
Calton, Darlene ()	X			
Carr, Joe ()	X			
Cole, Michael ()	X			
Crawford, Larry ()				X
Cross, Andrew ()	X			
Crosswhite, Joyce ()	X			
Gardner, John ()	X			
Glover, Hershel ()	X			
Harvey, Cheryl ()	X			
Hayes, David ()	X			
Horne, Daniel ()				X
Ireson, Mark ()				X
Jones, Sam ()	X			
King, Dwight ()	X			
Leonard, Tony ()	X			
Locke, Hunter ()	X			
McMurray, Joe ()				X
Means, Jessica ()	X			
Pierce, Archie ()	X			
Slagle, Matt ()	X			
Stidham, Gary ()	X			
Vanover, Zane ()	X			
Ward, Travis ()	X			

SULLIVAN COUNTY CLERK  
 TERESA JACOBS COUNTY CLERK  
 3258 HIGHWAY 126 SUITE 101  
 BLOUNTVILLE TN 37617  
 Telephone 423-323-6428  
 Fax 423-279-2725

Notaries to be elected July 20, 2023

SARAH ABELSETH	TIFFANY LONG
JAMIE DONNA ABERNATHY	EMILY LUCE
DAVID LOIS BOOTH	JEREMY B MAYS
ANN ELIZABETH COLEMAN	WHITNEY RENEE PIPPIN
VICTORIA KAY COX	TESSA D. PROFFITT
C. THOMAS DAVENPORT JR.	JUANITA RAMEY
CHRISTOPHER DE TROYE	JANE E RICHARDS
MADELINE DUNCAN	JACOB ROLLER
CAROL ANN FORD	TASHA NICOLE SALYARDS
KAYLEE AMBER FRANK	LORI M SAULTS
SARAH YVONNE FUCHS	VICKI ROBIN SCOTT
MASHAYLA HARDER	CYNTHIA SEELING
LISA JANE HARRIS	TIFFANY PORTER SMELSER
CLAIRE HODGE	KEELY A. SMITH
ALAYNA HOLDEN	HILLARY MINTA SOUSA
JAMES W. HOLMES	ROSE MARIE SPANGLER
DAWSON JACOBS	CYNTHIA STALLARD
CHRISTE JENNINGS	BRENDA SWINEY
JESSICA NICOLE KERNEY	TIFFANY N TILLEY
ZANE KILBY	TAMMY D. WRIGHT
REBECCA E KING	

PERSONAL SURETY  
 SARAH YVONNE FUCHS

UPON MOTION MADE BY COMM. COLE AND SECONDED BY COMM. CROSS TO APPROVE THE NOTARY APPLICATIONS HEREON, SAID MOTION WAS APPROVED BY ROLL CALL VOTE OF THE COMMISSION.

20 YES, 4 ABSENT

STATE OF TENNESSEE  
COUNTY OF SULLIVAN

APPROVAL OF NOTARY

SURETY BONDS

July 20<sup>th</sup> 2023

<b>Name of Notary</b>	<b>Personal Surety</b>	<b>Personal Surety</b>
<b>Doris M. Johnson</b>	<b>Amy Roberts</b>	<b>Paul Aesque</b>

**UPON MOTION MADE BY COMM. COLE AND SECONDED BY COMM. CROSS TO APPROVE THE NOTARY BONDS OF THE ABOVE NAMED INDIVIDUALS, SAID MOTION WAS APPROVED BY ROLL CALL VOTE OF THE COMMISSION.**

**20 YES, 4 ABSENT**

## Agenda subject voting report

Meeting name

Sullivan County Commission July 20 2023

7/20/2023

6 Approval of Notaries Public

**Description**

**Chairman** Venable, Richard

**Total vote result**

**Voting start time** 6:54:32 PM  
**Voting stop time** 6:54:47 PM  
**Voting configuration** Vote  
**Voting mode** Open  
**Vote result**

Yes	20
Abstain	0
No	0
Total Present	20
Absent	4

**Group voting result**

Group	Yes	Absent
No group	20	0
<b>Total result</b>	<b>20</b>	<b>0 4</b>

**Individual voting result**

Name	Yes	Abstain	No	Absent
Akard, David ()	X			
Calton, Darlene ()	X			
Carr, Joe ()	X			
Cole, Michael ()	X			
Crawford, Larry ()				X
Cross, Andrew ()	X			
Crosswhite, Joyce ()	X			
Gardner, John ()	X			
Glover, Hershel ()	X			
Harvey, Cheryl ()	X			
Hayes, David ()	X			
Horne, Daniel ()				X
Ireson, Mark ()				X
Jones, Sam ()	X			
King, Dwight ()	X			
Leonard, Tony ()	X			
Locke, Hunter ()	X			
McMurray, Joe ()				X
Means, Jessica ()	X			
Pierce, Archie ()	X			
Slagle, Matt ()	X			
Stidham, Gary ()	X			
Vanover, Zane ()	X			
Ward, Travis ()	X			





SULLIVAN COUNTY  
Board of County Commissioners  
July 20, 2023  
6:00 p.m.

**Consent Agenda**

**Item 2            Resolution No. 2023-07-02**

**Removed from Consent by Sponsor**

**Sponsors: Vanover/Crosswhite**

A RESOLUTION TO ADOPT AN INDEMNIFICATION POLICY FOR SULLIVAN COUNTY COMMISSIONERS AND THE ASSISTANT TO THE COMMISSION.

**Item 3            Resolution No. 2023-07-03**

**Sponsors: Vanover/Ireson.**

RESOLUTION TO AUTHORIZE THE SULLIVAN COUNTY PURCHASING AGENT AND COUNTY MAYOR TO ENTER AN AGREEMENT FOR MUNICIPAL SOLID WASTE DISPOSAL SERVICES WITH ECO-SAFE SYSTEMS, LLC, A SUBSIDIARY OF ADVANCED DISPOSAL SERVICES, INC.

**Item 5            Resolution No. 2023-07-05**

**Sponsors: Gardner/Locke**

RESOLUTION FOR APPROPRIATION AND DISTRIBUTION OF UP TO \$134,000 GRANT FROM TENNESSEE EMERGENCY MANAGEMENT / HOMELAND SECURITY FOR PURCHASE OF EQUIPMENT/TRAINING.

**Item 6            Resolution No. 2023-07-06**

**Sponsors: Harvey/Hayes, et al**

RESOLUTION TO SUBMIT THE TENNESSEE VIOLENT CRIME INTERVENTION FUND GRANT (\$416,834) APPLICATION, ACCEPT FUNDS AND APPROPRIATE FUNDS.

**Item 9            Resolution No. 2023-07-09**

**Resolution added to Consent Agenda during meeting.**

**Sponsors: Cross/Cole**

RESOLUTION TO ACCEPT AND APPROPRIATE FUNDS FROM THE NETWORK OF THE NATIONAL LIBRARY OF MEDICINE HEALTH INFORMATION LITERACY ONLINE GRANT BEGINNING MAY 1, 2023.



# Agenda subject voting report

370

Meeting name

Sullivan County Commission July 20 2023

7/20/2023

17 Consent Agenda  
Vote

**Description**

On Consent, Items <sup>OFF</sup> 2, 3, 5 & 6, 9 added during meeting.

**Chairman**

Venable, Richard

**Total vote result**

**Voting start time** 7:06:34 PM  
**Voting stop time** 7:07:35 PM  
**Voting configuration** Vote  
**Voting mode** Open  
**Vote result**

Yes	20
Abstain	0
No	0
Total Present	20
Absent	4

**Group voting result**

Group	Yes	Absent
No group	20	0
<b>Total result</b>	<b>20</b>	<b>04</b>

**Individual voting result**

Name	Yes	Abstain	No	Absent
Akard, David ()	X			
Calton, Darlene ()	X			
Carr, Joe ()	X			
Cole, Michael ()	X			
Crawford, Larry ()				X
Cross, Andrew ()	X			
Crosswhite, Joyce ()	X			
Gardner, John ()	X			
Glover, Hershel ()	X			
Harvey, Cheryl ()	X			
Hayes, David ()	X			
Horne, Daniel ()				X
Ireson, Mark ()				X
Jones, Sam ()	X			
King, Dwight ()	X			
Leonard, Tony ()	X			
Locke, Hunter ()	X			
McMurray, Joe ()				X
Means, Jessica ()	X			
Pierce, Archie ()	X			
Slagle, Matt ()	X			
Stidham, Gary ()	X			
Vanover, Zane ()	X			
Ward, Travis ()	X			

**Sullivan County**  
**Board of County Commissioners**  
**243rd Annual Session**

**\*NOTE: The required zoning hearing and vote(s) were advertised for, considered, and acted on at the Commission's Work Session on July 13, 2023.**

Item I  
 Resolution No. 2023-07-01

To the Honorable Richard S. Venable, Sullivan County Mayor, and the Board of Sullivan County Commissioners meeting in Regular Session this 19<sup>th</sup> day of January 2023.

**RESOLUTION TO CONSIDER AMENDMENT(S) TO THE SULLIVAN COUNTY ZONING PLAN: ZONING MAP OR THE ZONING RESOLUTION**

WHEREAS, the rezoning petition(s) have been duly initiated; have been before the appropriate Regional Planning Commission (recommendations enclosed); and shall receive a public hearing as required prior to final action from the County Commission; and

WHEREAS, such rezoning petition(s) and/or the proposed text amendment(s) will require an amendment to the SULLIVAN COUNTY ZONING PLAN – Zoning Map or Zoning Resolution.

**NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby consider rezoning petition(s) and/or the Zoning Resolution Text Amendment(s), conduct the appropriate public hearing as required by law, and vote upon the proposed amendment(s) individually, by roll call vote, and that the vote be valid and binding, and that any necessary amendments to the official zoning map or resolution code book be made by the Planning & Codes Department.**

All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Duly passed and approved this 13th day of July, 2023.

Attested:

*Teresa Jacobs*  
 Teresa Jacobs, County Clerk

Approved

*Richard S. Venable*  
 Richard S. Venable, Mayor

**Introduced by: Commissioner Darlene Calton**

**Seconded by: Commissioner John Gardner**

2023-07-01 ACTIONS: Hearing, public comments, and voting took place during advertised public meeting on July 13, 2023. Approved 15 Yes, 9 Absent



# Agenda subject voting report

372

Meeting name

Sullivan County Commission Work Sess July 13 2023

7/13/2023

3 Item 1 Resolution 2023-07-01 Gardner/Calton  
Vote

**Description**

RESOLUTION To Consider Amendment(s) To the Sullivan County Zoning Plan: Zoning Map Or The Zoning Resolution.

**Chairman**

Venable, Richard

**Total vote result**

**Voting start time** 6:03:50 PM  
**Voting stop time** 6:04:23 PM  
**Voting configuration** Vote  
**Voting mode** Open  
**Vote result**

Yes	15
Abstain	0
No	0
Total Present	15
Absent	9

**Group voting result**

Group	Yes	Absent
No group	15	0
<b>Total result</b>	<b>15</b>	<b>0</b>

**Individual voting result**

Name	Yes	Abstain	No	Absent
Akard, David ()	X			
Calton, Darlene ()	X			
Carr, Joe ()	X			
Cole, Michael ()				X
Crawford, Larry ()				X
Cross, Andrew ()	X			
Crosswhite, Joyce ()	X			
Gardner, John ()	X			
Glover, Hershel ()	X			
Harvey, Cheryl ()	X			
Hayes, David ()				X
Horne, Daniel ()				X
Ireson, Mark ()	X			
Jones, Sam ()	X			
King, Dwight ()	X			
Leonard, Tony ()	X			
Locke, Hunter ()				X
McMurray, Joe ()				X
Means, Jessica ()	X			
Pierce, Archie ()	X			
Slagle, Matt ()				X
Stidham, Gary ()				X
Vanover, Zane ()	X			
Ward, Travis ()				X

**Sullivan County**  
**Board of County Commissioners**  
**243rd Annual Session**



Item 2  
 Resolution No. 2023-07-02

To the Honorable Richard S. Venable, Sullivan County Mayor, and the Board of Sullivan County Commissioners meeting in Regular Session this 20<sup>th</sup> day of April 2023.

**A RESOLUTION TO ADOPT AN INDEMNIFICATION POLICY FOR SULLIVAN COUNTY COMMISSIONERS AND THE ASSISTANT TO THE COMMISSION.**

WHEREAS, the 24 members of the Sullivan County Commission are elected by the voters of Sullivan County to perform the duties of a county commissioner for terms of four years; and

WHEREAS, after taking the office and being seated, members become a part of the whole; and

WHEREAS, service to the county's residents brings with it an increased profile among and attention from the general public; and

WHEREAS, the Assistant to the Commission at times acts on behalf of and at the direction of one or more commissioners in dealing with the public.

**Therefore, be it resolved Sullivan County government will cover any legal costs incurred by any member(s) of the Sullivan County Commission arising from civil lawsuits filed against any such member(s) for conduct within the normal course and scope of their duties, and the same shall apply to the assistant to the commission.**

**Further be it resolved; the cost absorbed by the county shall be set at up to \$25,000 per case initially, funds to come from the county's Self Insurance Account.**

**Further be It resolved, if actual costs of a case exceed \$25,000 by 20% or more, the additional cost must be approved by the full County Commission.**

**Further be it resolved, in the event the County Commission member(s) prevail and are awarded reimbursement of legal fees, those fees shall be paid back to Sullivan County up to the amount of funding provided by the County.**

**CONTINUED NEXT PAGE**



Continued  
Item 2  
Resolution No. 2023-07-02

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded as far as such conflict exists.

Duly passed and approved this 20th day of July, 2023.

Attested: Teresa Jacobs Approved: Richard S. Venable  
Teresa Jacobs, County Clerk Richard S. Venable, County Mayor

**Sponsored by: Zane Vanover**

**Prime Co-Sponsor(s): Joyce Crosswhite, Jessica Means, Hunter Locke, everyone voting in the affirmative.**

No. 2023-07-02 ACTION: Introduced at Work Session on July 13, 2023.  
07/20/23 Approved as amended on Waiver of Rules 20 Yes, 4 Absent

Commissioner Slagle made a motion to amend to include all elected officials in Sullivan County. Amendment was accepted by Sponsor.



## Agenda subject voting report

Meeting name

**Sullivan County Commission July 20 2023**

7/20/2023

31 New Business Item 2 Resolution No. 2023-07-02 Sponsors: Vanover/Crosswhite  
Vote

**Description**

A RESOLUTION TO ADOPT AN INDEMNIFICATION POLICY FOR SULLIVAN COUNTY COMMISSIONERS AND THE ASSISTANT TO THE COMMISSION.

**Chairman**

Venable, Richard

**Total vote result**

**Voting start time** 7:14:01 PM  
**Voting stop time** 7:14:19 PM  
**Voting configuration** Vote  
**Voting mode** Open  
**Vote result**

Yes	20
Abstain	0
No	0
Total Present	20
Absent	4

**Group voting result**

Group	Yes	Absent
No group	20	0
<b>Total result</b>	<b>20</b>	<b>0</b>

**Individual voting result**

Name	Yes	Abstain	No	Absent
Akard, David ()	X			
Calton, Darlene ()	X			
Carr, Joe ()	X			
Cole, Michael ()	X			
Crawford, Larry ()				X
Cross, Andrew ()	X			
Crosswhite, Joyce ()	X			
Gardner, John ()	X			
Glover, Hershel ()	X			
Harvey, Cheryl ()	X			
Hayes, David ()	X			
Horne, Daniel ()				X
Ireson, Mark ()				X
Jones, Sam ()	X			
King, Dwight ()	X			
Leonard, Tony ()	X			
Locke, Hunter ()	X			
McMurray, Joe ()				X
Means, Jessica ()	X			
Pierce, Archie ()	X			
Slagle, Matt ()	X			
Stidham, Gary ()	X			
Vanover, Zane ()	X			
Ward, Travis ()	X			

**Sullivan County**  
**Board of County Commissioners**  
**243rd Annual Session**

Item 3  
 Resolution No. 2023-07-03

To the Honorable Richard S. Venable, Sullivan County Mayor, and the Board of Sullivan County Commissioners meeting in Regular Session this 20<sup>th</sup> day of April 2023.

**RESOLUTION TO AUTHORIZE THE SULLIVAN COUNTY PURCHASING AGENT AND COUNTY MAYOR TO ENTER INTO AN AGREEMENT FOR MUNICIPAL SOLID WASTE DISPOSAL SERVICES WITH ECO-SAFE SYSTEMS, LLC, A SUBSIDIARY OF ADVANCED DISPOSAL SERVICES, INC.**

WHEREAS, it is necessary for the County to promote, preserve and protect the public health of its citizens; and

WHEREAS, the disposal of garbage, rubbish and other waste material generated within the area is a valid exercise of the County's authority; and

WHEREAS, the granting of an Agreement to a private corporation for the disposal of solid waste is a valid function of the County; and

WHEREAS, the County and Eco-Safe Systems, LLC have agreed to the conditions, terms, rates, provisions and considerations under which Eco-Safe Systems, LLC shall perform such solid waste disposal services as herein set out, and for the compensation as hereinafter provided.

NOW THEREFORE BE IT RESOLVED the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby approves the Sullivan County Purchasing Agent and County Mayor, hereafter referred to as "County" to enter an Agreement For Municipal Solid Waste Disposal Services with Eco-Safe Systems, LLC, a subsidiary of Advanced Disposal Services, Inc., hereafter referred to as "Contractor."

BE IT FURTHER RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, hereby approve the terms of the contract set out below:

1. Base Rates for Five (5) Year Term. Contractor shall be paid by the County for disposal services provided hereunder an initial rate of \$23.23 per ton. Commencing on the twelve-month anniversary date of this Agreement and every twelve months thereafter during the Term, the rates shall be automatically increased by 100% of the change in the Consumer Price Index for All Urban Consumers: Water, Sewer and Trash Collection Services, which is published online at <https://www.bis.gov/news.release/cpi.t07.htm> by the United States Department of Labor, Bureau of Labor Statistics, however, the rate increase for each twelve-month period during the Term of the Agreement shall be capped at three percent (3%).






2. **Renewal Rates.** Upon the mutual agreement of the County and the Contractor, the agreement may be renewed after the five-year term for successive five-year terms at rates to be negotiated by the parties at the time of renewal.
3. **Rate Adjustments.** The rates changed by the Contractor shall be further adjusted to compensate Contractor for any change in Governmental laws, ordinances, regulations, assessments, fees or taxes that require contractor to incur additional costs in the performance of services pursuant to this Agreement (“Changes in Law”), including any changes in disposal fees due to such Changes in Law. In the event of a Change in Law Contractor shall determine the amount of rate adjustment required to compensate Contractor the additional, fully justifiable costs and shall notify the County of an appropriate rate adjustment.
4. **Term.** The term of this Agreement shall commence on the Effective Date and terminate July 31, 2028. Thereafter, this Agreement may be renewed for an additional term of five (5) years at such rates to be negotiated by the parties.
5. In addition, the County and Contractor will abide by all general terms and conditions of the contract.

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded as far as such conflict exists.

Duly passed and approved this 20<sup>th</sup> day of July, 2023.

Attested:

  
Teresa Jacobs, County Clerk

Approved:

  
Richard S. Venable, County Mayor

**Sponsored by: Commissioner Zane Vanover**  
**Prime Co-Sponsor(s): Commissioner Mark Ireson**

No. 2023-07-03 ACTION: Introduced at Work Session on July 13, 2023, 07/20/23 Approved on Consent 20 Yes, 4 Absent



*Sullivan County*  
*Board of County Commissioners*  
*243<sup>rd</sup> Annual Session*

Item 4  
 No. 2023-07-04

To the Honorable Richard S. Venable, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 20<sup>th</sup> day of July 2023.

**RESOLUTION TO ACCEPT AND APPROPRIATE FUNDS FROM THE TENNESSEE STATE LIBRARY AND ARCHIVES TOP GRANT BEGINNING July 1, 2023.**

**WHEREAS**, Sullivan County will receive grant funds in the amount of \$15314.00 available through the Tennessee State Library and Archives for the purchase of Wi-Fi hotspot service, internal connection upgrades, solar charging stations, and technology instruction; and

**WHEREAS**, said grant contract will be effective on July 1, 2023 and extend for a period of 12 months after the effective date. Said grant ending June 30, 2024; and

**WHEREAS**, said grantee will agree to participate in the grant project and provide a portion of funding for the project from the library's current operating budget; however, the grantee's participation will not impact the maximum amount reimbursable to the grantee and said amount is intended as a goal for the total project.

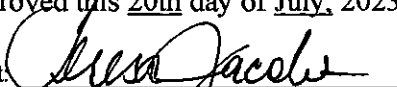
**NOW THEREFORE BE IT RESOLVED** that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby approves accepting and appropriating funds for a grant in the amount of \$15314.00 available through the Tennessee State Library and Archives used for internal connection upgrades, solar charging station, and Wi-Fi hotspots to be used by library patrons at no cost to the patron.

**BE IT FURTHER RESOLVED** that the Sullivan County Public Library Director is authorized to execute the grant contract and all other documents that are required to receive, implement, and request funds or reimbursements in relation to this grant project. Account Codes to be assigned by the Director of Accounts and Budgets.

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Approved this 20th day of July, 2023.

Attest:

  
 Teresa Jacobs, County Clerk

Approve:

  
 Richard S. Venable, County Mayor

**Sponsored By: Andrew Cross**

**Co-Sponsor(s): Michael Cole**

No. 2023-07-04 ACTIONS: Introduced at Work Session on July 13, 2023. 07/20/23 Approved on Waiver of Rules 19 Yes, 5 Absent



Agenda subject voting report

Meeting name

Sullivan County Commission July 20 2023

7/20/2023

33 Item 4 Resolution No. 2023-07-04 Sponsors: Cross/Cole  
Vote

Description

RESOLUTION TO ACCEPT AND APPROPRIATE FUNDS FROM THE TENNESSEE STATE LIBRARY AND ARCHIVES TOP GRANT BEGINNING July 1, 2023.

Chairman

Venable, Richard

Total vote result

Voting start time 7:15:03 PM  
Voting stop time 7:15:27 PM  
Voting configuration Vote  
Voting mode Open  
Vote result

Yes	19
Abstain	0
No	0
Total Present	19
Absent	5

Group voting result

Group	Yes	Absent
No group	19	0
<b>Total result</b>	<b>19</b>	<b>05</b>

Individual voting result

Name	Yes	Abstain	No	Absent
Akard, David ()	X			
Calton, Darlene ()	X			
Carr, Joe ()	X			
Cole, Michael ()	X			
Crawford, Larry ()				X
Cross, Andrew ()				X
Crosswhite, Joyce ()	X			
Gardner, John ()	X			
Glover, Hershel ()	X			
Harvey, Cheryl ()	X			
Hayes, David ()	X			
Horne, Daniel ()				X
Ireson, Mark ()				X
Jones, Sam ()	X			
King, Dwight ()	X			
Leonard, Tony ()	X			
Locke, Hunter ()	X			
McMurray, Joe ()				X
Means, Jessica ()	X			
Pierce, Archie ()	X			
Slagle, Matt ()	X			
Stidham, Gary ()	X			
Vanover, Zane ()	X			
Ward, Travis ()	X			

*Sullivan County*  
*Board of County Commissioners*  
*239<sup>th</sup> Annual Session*

Item 5  
 No. 2023-07-05

To the Honorable Richard S. Venable, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 20<sup>th</sup> day of July, 2023.

**RESOLUTION for Appropriation and Distribution of Grant from Tennessee Emergency Management / Homeland Security for Purchase of Equipment / Training**

**WHEREAS**, Sullivan County has received grant funds in an amount up to \$134,000.00 available through the Tennessee Emergency Management Agency / Homeland Security for the purchase of equipment / training; and

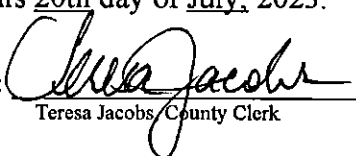
**WHEREAS**, said grant is funded one hundred percent (100%) thereby requiring no matching funds by Sullivan County.

**NOW THEREFORE BE IT RESOLVED** that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session on the 20<sup>th</sup> day of July 2023 hereby approve accepting a grant up to the amount of \$134,000.00 available through the Tennessee Emergency Management Agency / Homeland Security to be used for the purchase of equipment / training. Account Codes to be assigned by the Director of Accounts and Budgets.

*WAIVER OF RULES REQUESTED*

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Approved this 20th day of July, 2023.

Attest:   
 Teresa Jacobs, County Clerk

Approved:   
 Richard S. Venable, County Mayor

**Sponsored By: Commissioner John Gardner**

**Co-Sponsor(s): Commissioner Hunter Locke**

No. 2023-07-05 ACTIONS: Introduced at Work Session on July 13, 2023. 07/20/23 Approved on Consent 20 Yes, 4 Absent



*Sullivan County*  
*Board of County Commissioners*  
*243<sup>rd</sup> Annual Session*

Item 6  
 Resolution No. 2023-07-06

To the Honorable Richard S. Venable, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 20<sup>th</sup> day of July, 2023.

**RESOLUTION TO SUBMIT THE TENNESSEE VIOLENT CRIME INTERVENTION FUND GRANT APPLICATION, ACCEPT FUNDS AND APPROPRIATE FUNDS.**

WHEREAS, the Tennessee Office of Criminal Justice Programs has grant funding available for the implementation of technology that will reduce violent crimes; and

WHEREAS, the Tennessee Office of Criminal Justice Programs grant is in the amount of \$416,834.00 and no matching funds required.

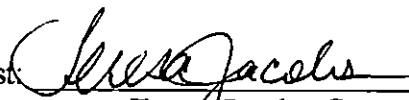
NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby authorize the Sullivan County Mayor to execute and submit the Tennessee Violent Crime Intervention Fund Grant in the amount of \$416,834.00 and approve the funds to be used as required by the Sullivan County Sheriff's Office.

BE IT FURTHER RESOLVED that upon approval of said grant application, Sullivan County is hereby authorized to receive, appropriate, and expend said grant funds; not to exceed the above amount (\$416,834.00), as required by the grant contract. The revenue and expenditure account codes for the grant are to be established by the Accounts and Budgets Department.

***WAIVER OF RULES REQUESTED***

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Approved this 20th day of July, 2023.

Attest:   
 Teresa Jacobs, County Clerk

Approved:   
 Richard S. Venable, County Mayor

Sponsored By: Cheryl Harvey

Co-Sponsor(s): David Hayes, Hershel Glover, Hunter Locke, Joe McMurray, Joe Carr, Archie Pierce, Jessica Means

No. 2023-07-06 ACTIONS: Introduced at Work Session on July 13, 2023, 07/20/23 Approved on Consent 20 Yes, 4 Absent



*TENTATIVE*  
*Pending Delinquent Tax Committee*  
*Meeting*

*Sullivan County*  
*Board of County Commissioners*  
*243<sup>rd</sup> Annual Session*

Item 7  
Resolution No. 2023-07-07

~~To the Honorable Richard S. Venable, Sullivan County Mayor, and the Board of Sullivan County Commissioners meeting in Regular Session this 20 day of July 2023.~~

~~**RESOLUTION To Sell County Owned Delinquent Tax Property in the 5th Civil District**~~

~~WHEREAS, Sullivan County acquired real property through a delinquent property tax proceeding; and~~

~~WHEREAS, the current amount owed against the property is \$ 6,396.33 for the parcel; and~~

~~WHEREAS, a bid in the amount of \$500.00 has been received from Courtney and Dylan Fisk on the parcel of land located in the 5th Civil District identified as 1193 Bethel Drive Tax Map 051 Parcel 074.00; and~~

~~WHEREAS, in accordance with T.C.A. §67-5-2507 a legal notice has been published in a newspaper of general circulation in Sullivan County advising the public of such bid and potential sale of land; and~~

~~WHEREAS, during the ten day period after publication, the Office of the County Mayor received no raised bids on such property; and~~

~~WHEREAS, the Sullivan County Delinquent Tax Committee has reviewed the delinquency period, location, condition, and value of the property and took into consideration the bid placed upon the property; and the Committee has recommended that the County accept the bid;~~

CONTINUED NEXT PAGE



Continued

Item 7

Resolution No. 2023-07-07

~~NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby approves the sale of property located in the 5th Civil District identified as 1193 Bethel Drive Tax Map 051 Parcel 074.00 to Courtney and Dylan Fisk for \$500.00 for the parcel in accordance with T.C.A. §67-5-2507.~~

~~BE IT FURTHER RESOLVED that a provision of the sale be that the buyer agrees to bring the property into compliance with the Sullivan County Property Maintenance Code within one year of receiving the deed for this property.~~

~~This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.~~

~~Approved this 20th day of July 2023.~~

~~Attested: \_\_\_\_\_ Approved: \_\_\_\_\_  
Teresa Jacobs, County Clerk Richard S. Venable, County Mayor~~

~~Sponsored By: Commissioner Joyce Crosswhite  
Prime Co-Sponsor(s): Commissioner Michael Cole, Commissioner Tony Leonard~~

~~2023-07-07 ACTIONS: Delinquent Tax Committee scheduled to consider offer at called meeting on Thursday, July 20, 5:45 p.m.~~

~~REMOVED AT REQUEST OF SPONSOR PENDING FURTHER REVIEW, July 12, 2023.~~



*Sullivan County*  
*Board of County Commissioners*  
*243rd Annual Session*



Item 7  
Resolution No. 2023-07-07

To the Honorable Richard S. Venable, Sullivan County Mayor, and the Board of Sullivan County Commissioners meeting in Regular Session this 20day of July 2023.

**RESOLUTION To Sell County Owned Delinquent Tax Property in the 5th Civil District**

WHEREAS, Sullivan County acquired real property through a delinquent property tax proceeding; and

WHEREAS, the current amount owed against the property is \$ 6,396.33 for the parcel; and

WHEREAS, a bid in the amount of \$500.00 has been received from Courtney and Dylan Fisk on the parcel of land located in the 5th Civil District identified as 1193 Bethel Drive Tax Map 051 Parcel 074.00; and

WHEREAS, in accordance with T.C.A. §67-5-2507 a legal notice has been published in a newspaper of general circulation in Sullivan County advising the public of such bid and potential sale of land; and

WHEREAS, during the ten-day period after publication, the Office of the County Mayor received no raised bids on such property; and

WHEREAS, the Sullivan County Delinquent Tax Committee has reviewed the delinquency period, location, condition, and value of the property and took into consideration the bid placed upon the property; and the Committee has recommended that the County accept the bid;

CONTINUED NEXT PAGE





**Continued**  
 Item 7  
 Resolution No. 2023-07-07

**NOW THEREFORE BE IT RESOLVED** that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby approves the sale of property located in the 5th Civil District identified as 1193 Bethel Drive Tax Map 051 Parcel 074.00 to Courtney and Dylan Fisk for \$500.00 for the parcel in accordance with T.C.A. §67-5-2507.

**BE IT FURTHER RESOLVED** that a provision of the sale be that the buyer agrees to bring the property into compliance with the Sullivan County Property Maintenance Code within one year of receiving the deed for this property.

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Approved this \_\_\_ day of \_\_\_\_\_, 2023.

Attested: \_\_\_\_\_  
 Teresa Jacobs, County Clerk

Approved: \_\_\_\_\_  
 Richard S. Venable, County Mayor

**Sponsored By: Commissioner Darlene Calton**  
**Prime Co-Sponsor(s): Commissioner John Gardner**

**2023-07-07 ACTIONS: Delinquent Tax Committee meeting was rescheduled to consider this offer at called meeting on Thursday, July 20, 5:45 p.m. The committee met, discussed the offer, original sponsor withdrew and new sponsors stepped forward.**

No. 2023-07-07 ACTIONS: 07/20/23 Failed 11 Yes, 9 No, 4 Absent



## Agenda subject voting report

Meeting name

Sullivan County Commission July 20 2023

7/20/2023

Item 7 Resolution No 2023-07-07

Resolution to sell County Owned Delinquent Tax Property in the 5th Civile District

**Description****Chairman**

Venable, Richard

**Total vote result****Voting start time** 7:20:17 PM**Voting stop time** 7:20:58 PM**Voting configuration** Vote**Voting mode** Open**Vote result**

Yes	11
Abstain	0
No	9
Total Present	20
Absent	4

**Group voting result**

Group	Yes	No	Absent
No group	11	9	0
<b>Total result</b>	<b>11</b>	<b>9</b>	<b>0/4</b>

**Individual voting result**

Name	Yes	Abstain	No	Absent
Akard, David ()			X	
Calton, Darlene ()	X			
Carr, Joe ()			X	
Cole, Michael ()	X			
Crawford, Larry ()				X
Cross, Andrew ()	X			
Crosswhite, Joyce ()			X	
Gardner, John ()	X			
Glover, Hershel ()			X	
Harvey, Cheryl ()			X	
Hayes, David ()			X	
Horne, Daniel ()				X
Ireson, Mark ()				X
Jones, Sam ()	X			
King, Dwight ()	X			
Leonard, Tony ()	X			
Locke, Hunter ()	X			
McMurray, Joe ()				X
Means, Jessica ()			X	
Pierce, Archie ()	X			
Slagle, Matt ()			X	
Stidham, Gary ()	X			
Vanover, Zane ()			X	
Ward, Travis ()	X			

**Sullivan County**  
**Board of County Commissioners**  
**243rd Annual Session**

**Item 8**  
**Resolution No. 2023-07-08**

To the Honorable Richard S. Venable, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 20<sup>th</sup> day of July 2023.

**RESOLUTION TO APPROPRIATE \$40,000 FROM SULLIVAN COUNTY GENERAL FUND (101) BUDGET DOCUMENT 2023-2024 FISCAL YEAR INTO THE OFFICE OF COUNTY CORONER ACCOUNT 54610-100.**

**WHEREAS** the county legislative body is granted discretionary authority to create the Office of County Coroner per Tennessee Code Annotated §8-9-101, and Sullivan County has a vested interest in maintaining an all-inclusive professionally qualified Office of County Coroner; and

**WHEREAS** Sullivan County Office of Coroner is on-call at all times of day and has the duty to conduct complete and objective medicolegal investigations of unattended, violent, unexpected, and suspicious deaths to determine the cause, manner, and circumstances of death; and

**WHEREAS** Sullivan County Office of Coroner works together with law enforcement agencies within the county, also in collaboration with William L. Jenkins Forensic Center for forensic services; and

**WHEREAS** Sullivan County Office of Coroner is of utmost importance to deceased individuals and their families, safety of our community and the pursuit of justice.

**NOW THEREFORE BE IT RESOLVED** that this Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session on the 20th day of July 2023 appropriates \$40,000 from the General Fund (101) to be available to the Office of Coroner account 54610-100 immediately upon being duly passed and properly signed.

**BE IT FURTHER RESOLVED** this \$40,000 appropriation will be allocated to Office of Coroner pay, daily operations, and sets the base pay for the administrative position.

**BE IT FURTHER RESOLVED** this \$40,000 appropriation satisfies the current pay and operations of the Office of Sullivan County Coroner account and shall be reviewed promptly if unknown catastrophic events occur.

**CONTINUED NEXT PAGE**



Continued  
Item 8  
Resolution No. 2023-07-08

This resolution shall take effect from and after its passage, the public welfare requiring it. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

*WAIVER OF THE RULES REQUESTED*

Approved this 20th day of July, 2023.

Attest: *Teresa Jacobs*  
Teresa Jacobs, County Clerk

Approved: *Richard S. Venable*  
Richard S. Venable, County Mayor

**Sponsored By: Hershel Glover**

**Co-Sponsor(s): Dwight King, Matt Slagle, John Gardner, David Akard, Archie Pierce, Joyce Crosswhite, Darlene Calton, Zane Vanover, Andrew Cross, Michael Cole, Sam Jones, Joe Carr, Larry Crawford, David Hayes**

No. 2023-07-08 ACTIONS: 07/20/23 Approved on Waiver of Rules 19 Yes, 1 Abstain, 4 Absent



### Agenda subject voting report

Meeting name

**Sullivan County Commission July 20 2023**

7/20/2023

37 Item 8  
Vote

To appropriate \$40,000 from Sullivan County General Fund (101) budget document 2023-2024 fiscal year into the office of County Coroner Acct 54610-100

**Description**

**Chairman** Venable, Richard

**Total vote result**

**Voting start time** 7:24:15 PM  
**Voting stop time** 7:24:33 PM  
**Voting configuration** Vote  
**Voting mode** Open  
**Vote result**

Yes	19
Abstain	1
No	0
Total Present	20
Absent	4

**Group voting result**

Group	Yes	Abstain	Absent
No group	19	1	0
<b>Total result</b>	<b>19</b>	<b>1</b>	<b>0</b>

**Individual voting result**

Name	Yes	Abstain	No	Absent
Akard, David ()	X			
Calton, Darlene ()	X			
Carr, Joe ()	X			
Cole, Michael ()	X			
Crawford, Larry ()				X
Cross, Andrew ()	X			
Crosswhite, Joyce ()	X			
Gardner, John ()	X			
Glover, Hershel ()	X			
Harvey, Cheryl ()	X			
Hayes, David ()	X			
Horne, Daniel ()				X
Ireson, Mark ()				X
Jones, Sam ()	X			
King, Dwight ()	X			
Leonard, Tony ()	X			
Locke, Hunter ()		X		
McMurray, Joe ()				X
Means, Jessica ()	X			
Pierce, Archie ()	X			
Slagle, Matt ()	X			
Stidham, Gary ()	X			
Vanover, Zane ()	X			
Ward, Travis ()	X			



*Sullivan County*  
*Board of County Commissioners*  
*243<sup>rd</sup> Annual Session*

Item 9  
 Resolution No. 2023-07-09

To the Honorable Richard S. Venable, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 20<sup>th</sup> day of July 2023.

**RESOLUTION TO ACCEPT AND APPROPRIATE FUNDS FROM THE NETWORK OF THE NATIONAL LIBRARY OF MEDICINE HEALTH INFORMATION LITERACY ONLINE GRANT BEGINNING May 1, 2023.**

**WHEREAS**, Sullivan County will receive grant funds in the amount of \$15,754 available through the Network of the National Library of Medicine to be used for the purchase of equipment, materials, and wifi hotspot service to implement and promote health literacy education programs in Sullivan County; and

**WHEREAS**, said grant contract will be effective on May 1, 2023, and extend for a period of 12 months after the effective date. Said grant ending April 30, 2024; and

**WHEREAS**, said grantee will agree to participate in the grant project, and said amount is intended as a goal for the total project.

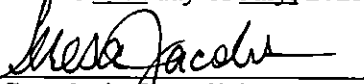
**NOW THEREFORE BE IT RESOLVED** that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby approves accepting and appropriating funds for a grant in the amount of \$ 15,754 available through the Network of the National Library of Medicine for the purpose of supporting health literacy education in Sullivan County.

**BE IT FURTHER RESOLVED** that the Sullivan County Public Library Director is authorized to execute the grant contract and all other documents that are required to receive, implement, and request funds or reimbursements in relation to this grant project. Account Codes to be assigned by the Director of Accounts and Budgets.


This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Approved this 20th day of July, 2023.

Attest:

  
 Teresa Jacobs, County Clerk

Approve:

  
 Richard S. Venable, County Mayor

**Sponsored By: Andrew Cross**

**Co-Sponsor(s): Michael Cole**

No. 2023-07-09 ACTIONS: 07/20/23 Approved on Consent 20 Yes, 4 Absent



AND THEREUPON COUNTY COMMISSION ADJOURNED AT 7:30 P.M. UPON MOTION MADE BY COMMISSIONER CALTON TO MEET AGAIN IN REGULAR SESSION ON AUGUST 17, 2023.

A handwritten signature in black ink that reads "Richard Venable". The signature is written in a cursive style with a large, looping initial "R".

---

RICHARD VENABLE

COMMISSION CHAIRMAN